

December 4, 2019

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REORGANIZATION MEETING

The annual Reorganization Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:00 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA.

The meeting was called to order by Alternate Solicitor Huerta for the purpose of reorganization. The following roll call resulted: Members Present: Directors Dean Donaher, Michael Faccinetto, Craig Neiman, Emily Schenkel, Shannon Patrick (alternate for Angela Sinkler, David Gogel, Chuck Longacre, Eichfeld – eight. Absent: Director Angela Sinkler, Cedric Dettmar - two.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Jonathan Huerta, Alternate Solicitor, Mrs. Susan Fahrenkopf, Secretary/Treasurer; Mrs. Debra Miller, Business Administrator; and interested staff members.

Alternate Solicitor Huerta called for nominations for Temporary Chairperson. Director Faccinetto nominated Director Neiman. Director Eichfeld moved the nominations be closed which was seconded by Director Donaher and carried by unanimous voice vote.

Temporary Chairperson Neiman assumed the chair and called for nominations for Chairperson for the term of one (1) year. Director Gogel nominated Director Longacre. Director Neiman moved the nominations be closed which was seconded by Director Donaher and carried by unanimous voice vote.

Chairperson Longacre assumed the chair and called for nominations for Vice Chairperson for the term of one (1) year. Director Faccinetto nominated Director Schenkel. Director Donaher moved the nominations be closed which was seconded by Director Neiman and carried by unanimous voice vote.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

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To the Members of the Joint Committee of
Bethlehem Area Vocational-Technical School

The administration respectfully submits the following information and recommendation:

YEARLY SCHEDULE OF JOINT COMMITTEE MEETINGS

RECOMMENDATION:

That the attached schedule of Joint Committee meeting dates for the 2020 calendar year be approved.

It was further recommended to list emergency/alternate dates for all meetings, should the scheduled meeting be unable to be held. In the past, alternate dates were only listed for months where inclement weather could potentially be an issue. Joint Committee members are encouraged to reserve these dates on their calendar as well, should it become necessary to reschedule a regular meeting.

MOTION BY: Director Neiman
SECOND BY: Director Schenkel
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Schenkel, Patrick, Gogel, Longacre,
Eichfeld, Donaher - eight; Nay: none.

SCHEDULE OF REGULAR MEETINGS OF THE
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE

The following is a schedule for all regular meetings of the Bethlehem Area Vocational-Technical School for the year 2020. Emergency/alternate date is also listed in the event that a scheduled meeting is unable to be held.

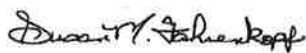
These meetings will begin at 7:00 p.m. in the ECLC of the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA.

Meeting Dates Are Tuesdays (unless otherwise noted with an *)

Tuesday, January 7, 2020
(Emergency/alternate date - Wednesday, January 8, 2020)
Tuesday, February 4, 2020
(Emergency/alternate date - Wednesday, February 5, 2020)
Tuesday, March 3, 2020
(Emergency/alternate date - Wednesday, March 4, 2020)
Tuesday, April 7, 2020
Emergency/alternate date - Wednesday, April 8, 2020
Tuesday, May 5, 2020
Emergency/alternate date - Wednesday, May 6, 2020
Tuesday, June 2, 2020
Emergency/alternate date - Wednesday, June 3, 2020
Tuesday, July 7, 2020
(if needed)
Tuesday, August 4, 2020
Emergency/alternate date - Wednesday, August 5, 2020
Tuesday, September 1, 2020
Emergency/alternate date - Wednesday, September 2, 2020
Tuesday, October 6, 2020
Emergency/alternate date - Wednesday, October 7, 2020
*Wednesday, November 4, 2020
***Wednesday Meeting Date -Due to Election Day**
Emergency/alternate date - Thursday, November 5, 2020
*Wednesday, December 2, 2020
***Wednesday Meeting Date- Reorganization & Regular Meeting**
Emergency/alternate date - Thursday, December 3, 2020

The Joint Committee reserves the right to revise this schedule to fit its convenience and circumstances, whereupon due notice will be given as provided by law.

Respectfully,



Susan M. Fahrenkopf
Joint Committee Secretary

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

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9. FINANCIAL INSTITUTION SIGNATURES

INFORMATION:

The School's financial institution, Embassy Bank, requires that a resolution be adopted by the Joint Committee, and recorded in the minutes, designating those who have signing authority on checks and other financial documents. Those in the positions of Executive Director, Business Administrator, Joint Committee Chairperson and Joint Committee Secretary have been designated to hold this power.

Currently, the signers are:

Adam Lazarchak
Debra Miller
Cedric Dettmar
Susan Fahrenkopf

RECOMMENDATION:

That the Joint Committee approve the replacement of Cedric Dettmar with the newly appointed Joint Committee Chairperson, Chuck Longacre, as an approved signer on banking and financial documents.

MOTION BY: Director Faccinetto
SECOND BY: Director Patrick
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Schenkel, Patrick, Gogel,
Longacre, Eichfeld, Donaher - eight; Nay: none.

The meeting adjourned at 7:12 p.m. on the motion of Directors Neiman and Patrick and unanimous voice vote.

Attest,



Susan M. Fahrenkopf
Joint Committee Secretary