The **Bethlehem Area Vocational-Technical School** Health and Safety Plan outlines our school entity instructional and non-instructional school reopening activities for the 2020-2021 school year and was created in consultation with Northampton/Monroe/Pike County Emergency Management Services, Pennsylvania Department of Health, Bethlehem Department of Health, and StarWellness. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. All school activities are informed by [Governor Wolf's Process to Open Pennsylvania](#).

The Governor’s plan has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating our county as being in the red, yellow, or green phase. There may be times that our county may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The **Bethlehem Area Vocational-Technical School** Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

**PROTOCOLS, POLICIES, AND PROCEDURES** that have been developed reflect the current recommendations and considerations put forth by the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and by orders and considerations of the Commonwealth of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Commonwealth of Pennsylvania.
### Supporting District Schedules at the CTC

**BAVTS Scenarios (as determined by our 3 Sending School Districts)**

<table>
<thead>
<tr>
<th>Scenario A</th>
<th>Scenario B*</th>
<th>Scenario C*</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% Online Instruction (BASD + One other district 100% Online)</td>
<td>Hybrid Model 50% Live Instruction &amp; 50% Online (BASD + One other district hybrid model)</td>
<td>100% Live Instruction (BASD + One other district 100% Live Instruction)</td>
</tr>
</tbody>
</table>

*If the third district operates under an alternative schedule BAVTS will do its best to accommodate instructional needs*

- **Scenario A**: 100% Online Instruction (BASD + One other district 100% Online)
  - Schools that are closed, remain closed.
  - Implement distance/remote learning (see Serving School Meals and Supporting Teaching and Learning).
  - Coordinate with local and state DOH health officials.
  - Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).
  - Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting.
  - Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations).

- **Scenario B**: Hybrid Model 50% Live Instruction & 50% Online (BASD + One other district hybrid model)
  - Schools may provide in-person instruction only in accordance with Department of Education guidance.
  - Schools subject to CDC and Commonwealth guidance.
  - Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g., board of directors/trustees) and posted on the school entity's publicly available website.
  - Establish and maintain communication with local state DOH health officials.
  - Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).
  - Implement enhanced social distancing measures.
  - Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
  - Establish a protocol for students/staff who feel ill/experience symptoms when they come to school.
  - Isolate and deep clean impacted classrooms and spaces.
  - Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.
  - Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed.

- **Scenario C**: 100% Live Instruction (BASD + One other district 100% Live Instruction)
  - Schools subject to CDC and Commonwealth guidance.
  - Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g., board of directors/trustees) and posted on the school entity's publicly available website.
  - Establish and maintain communication with local and state DOH health officials.
  - Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).
  - Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
  - Establish a protocol for students/staff who feel ill/experience symptoms when they come to school.
  - Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.

For additional guidance on addressing community spread, see the [CDC’s Consideration for Schools](#).
The Bethlehem Area Vocational-Technical School Path to Reopening for K-12 Schools: Health and Safety Plan not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below Bethlehem Area Vocational-Technical School Decision Tree provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.

Supporting District Schedules at the CTC BAVTS Scenarios
(as determined by our 3 Sending School Districts)

Scenario A
100% Online Instruction
(BASD + One other district 100% Online)

Scenario B*
Hybrid Model 50% Live Instruction & 50% Online
(BASD + One other district hybrid model)
*If the third district operates under an alternative schedule
BAVTS will do its best to accommodate instructional needs

Scenario C*
100% Live Instruction
(BASD + One other district 100% Live Instruction)
*If the third district operates under an alternative schedule
BAVTS will do its best to accommodate instructional needs

Instructional Model
(as determined by local school entity)

Distance/Remote Learning
Teaching and learning will be conducted using an online learning system and/or other distance/remote learning methods.

Distance/Remote Learning
Teaching and learning will be conducted using an online learning system and/or other distance/remote learning methods.

Traditional
Teaching and learning will be conducted in person at school on a regular five-day a week schedule. Schools will follow traditional school hours unless directed by the Pennsylvania Department of Education or other local emergency that would prevent a traditional instructional day.

Distance/Remote Learning
Teaching and learning will be conducted using an online learning system and/or other distance/remote learning methods.

Traditional
Teaching and learning will be conducted in person at school on a regular five-day a week schedule.
<table>
<thead>
<tr>
<th>Response (as determined by local school entity in partnership with local departments of public health and community stakeholders)</th>
<th>Extended Closure</th>
<th>Minimal Use of School Building</th>
<th>School Building Open</th>
<th>Minimal Use of School Building</th>
<th>School Building Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>Close building(s) for at least 14 days or more</td>
<td>Implement distance/remote learning</td>
<td>Implement more intensive mitigation strategies; encourage enhanced social distancing</td>
<td>Implement preventative practices and additional proactive processes/protocols.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Targeted Closure</td>
<td>Isolate and disinfect affected areas</td>
<td>-or-</td>
<td>-or-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-or-</td>
<td>Short-term Closure</td>
<td>Close for facility-wide deep cleaning</td>
<td>Close for facility-wide deep cleaning</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Prevention Practices OPERATIONS**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Implement/continue daily deep cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</td>
<td>Implement/continue daily deep cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</td>
</tr>
<tr>
<td>Distribution of Cleaning Supplies to Guests and Public Areas:</td>
<td>Hand sanitizer to be made available at all staff and guest entrances.</td>
<td>Hand sanitizer to be made available at all staff and guest entrances.</td>
</tr>
<tr>
<td>Distribution of Cleaning Supplies to Staff:</td>
<td>Disinfectant wipes, gloves, and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day.</td>
<td>Disinfectant wipes, gloves, and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day.</td>
</tr>
<tr>
<td>Sharing of Water Supply and Public Water Fountains:</td>
<td>Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</td>
<td>Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</td>
</tr>
<tr>
<td>Cleaning Supply Storage:</td>
<td>Ensure safe and correct usage/storage of cleaning and disinfection products.</td>
<td>Ensure safe and correct usage/storage of cleaning and disinfection products.</td>
</tr>
</tbody>
</table>
### Path to Reopening: Health and Safety Plan

| Positive Test Result and Area Quarantine: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. **Building HVAC and Air Circulation:** All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation. **Cleaning Material Standards:** All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines. **Disinfection Process:** Operations and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas. **Protective Barriers:** Visual floor signage to instruct students, staff, and visitors on proper social distancing. Additional physical barriers will be placed in non-classroom high traffic areas. **Training and Instruction for Staff:** Operations and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, notification and COVID-19 prevention signage through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face shields where feasible. **Daily Reminders and Messaging:** Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing. |
|---|---|
| Positive Test Result and Area Quarantine: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. **Building HVAC and Air Circulation:** All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation. **Cleaning Material Standards:** All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines. **Disinfection Process:** Operations and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas. **Protective Barriers:** Visual floor signage to instruct students, staff, and visitors on proper social distancing. Additional physical barriers will be placed in non-classroom high traffic areas. **Training and Instruction for Staff:** Operations and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, notification and COVID-19 prevention signage through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face shields where feasible. **Daily Reminders and Messaging:** Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing. |
**BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL**  
**Path to Reopening: Health and Safety Plan**

<table>
<thead>
<tr>
<th>Personal Protection Equipment (PPE):</th>
<th>All staff will be provided with face covering and PPE materials as needed or required.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices:</strong></td>
<td>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer with at least 60% alcohol will be provided, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.</td>
</tr>
<tr>
<td><strong>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:</strong></td>
<td>Signage will be posted at entrances, bathrooms, and throughout the facility.</td>
</tr>
<tr>
<td><strong>Limiting the sharing of materials among staff and students:</strong></td>
<td>Items should not be shared between staff and students to reduce the spread of infectious bodily fluids. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Personal Issuance of materials will be completed to the degree feasible.</td>
</tr>
<tr>
<td><strong>Materials, Resources and/or Supports Needed</strong> (List materials, resources and supports)</td>
<td></td>
</tr>
<tr>
<td>CDC Communication Resources:</td>
<td></td>
</tr>
</tbody>
</table>
# BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

## Path to Reopening: Health and Safety Plan

<table>
<thead>
<tr>
<th>Human Resources</th>
<th>Essential Staff: (Essential staff designated as urgent, absolute necessary functions)</th>
</tr>
</thead>
</table>
|                 | - are expected to report to work  
|                 | - are required to complete a self-assessment prior to coming to work  
|                 | - are required to follow the prescribed steps if the self-assessment indicates they are not to report to work. |
| Non Essential Work | Essential Staff (Office) (Essential Staff up to yellow occupancy maximums) |
|                  | - are expected to report to work  
|                  | - are required to complete a self-assessment prior to coming to work  
|                  | - are required to follow the prescribed steps if the self-assessment indicates they are not to report to work. |
|                 | An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site. |
| Non Essential Work | Staff Not Reporting to Work: the school entity will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity’s policy. |
|                  | - are expected to report to work  
|                  | - are required to complete a self-assessment prior to coming to work  
|                  | - are required to follow the prescribed steps if the self-assessment indicates they are not to report to work. |
|                 | An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site. |

### Face Coverings:
- Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn at all times unless other protective barriers are in place.

### Virtual Tools:
- School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.

### Healthy Environment:
- Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.

### Hygiene practices:
- for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.
<table>
<thead>
<tr>
<th>Determination: the school entity will need to determine if it is feasible or permitted for non-essential staff to work remotely.</th>
<th><a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a></th>
<th>Encourage COVID-19 testing when signs are presented. Hand soap and hand sanitizer with at least 60% alcohol will be provided, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face Coverings: Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn at all times unless other protective barriers are in place.</td>
<td><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></td>
<td>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</td>
</tr>
<tr>
<td>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</td>
<td></td>
<td><a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a></td>
</tr>
<tr>
<td>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</td>
<td></td>
<td>Encourage COVID-19 testing when signs are presented. Hand soap and hand sanitizer with at least 60% alcohol will be provided, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.</td>
</tr>
<tr>
<td>Prevention Practices Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school postings of employment rights.</td>
<td></td>
<td>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</td>
</tr>
</tbody>
</table>
### Bethlehem Area Vocational-Technical School
#### Path to Reopening: Health and Safety Plan

<p>| <strong>Transportation</strong> | <strong>Specific protocols.</strong> Encourage COVID-19 testing when signs are presented. <strong>Posting of Employment Rights.</strong> All federal and state employment postings relating to COVID will be followed. <a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a> | <strong>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</strong> All BAVTS owned transportation will be cleaned and sanitized after use. During the day/between transportation runs: Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.) End of school day/after school activities: Thorough sanitation of all buses/school vehicles. Sanitization of buses: All cleaning, sanitizing, and disinfecting will be conducted using products that meet the CDC requirements for COVID-19. Adjusting transportation schedules and practices to provide for social distancing between students All students riding School District transportation are required to wear PPE masks/face coverings. All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings. | <strong>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</strong> All BAVTS owned transportation will be cleaned and sanitized after use. During the day/between transportation runs: Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.) End of school day/after school activities: Thorough sanitation of all buses/school vehicles. Sanitization of buses: All cleaning, sanitizing, and disinfecting will be conducted using products that meet the CDC requirements for COVID-19. Adjusting transportation schedules and practices to provide for social distancing between students All students riding School District transportation are required to wear PPE masks/face coverings. All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings. |
| --- | --- | --- |</p>
<table>
<thead>
<tr>
<th>Professional Development and Training Plan for transportation staff</th>
<th>Professional Development and Training Plan for transportation staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>The professional development and training will occur of all transportation staff on the changes in a school district’s policy and procedures in response to COVID-19.</td>
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</tr>
</tbody>
</table>

There will be no more than 2 students per seat.

Students who have complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.
**Type of Reopening**

Based on your county’s current designation and local community needs, which type of reopening has your school entity selected? *(SELECT ONE BOX BELOW)*

- ☐ Total reopen for all students and staff.
- ☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- X Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- ☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening):  All BAVTS programs and services will begin on August 31, 2020.
### Pandemic Coordinator/Team

<table>
<thead>
<tr>
<th>Individual(s)</th>
<th>Stakeholder Group Represented</th>
<th>Pandemic Team Roles and Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Lazarchak</td>
<td>BAVTS Operations/Management &amp; Internal/External Stakeholders</td>
<td>Pandemic Team Coordinator &amp; Communications</td>
</tr>
<tr>
<td>Adam Nickischer</td>
<td>Student /Teacher Safety &amp; Liaison for District Transportation</td>
<td>Emergency Preparedness &amp; Sending District Transportation</td>
</tr>
<tr>
<td>Jamie Quick</td>
<td>Student/Staff Technology Services</td>
<td>Network Administrator</td>
</tr>
<tr>
<td>Ryan Davis</td>
<td>BAVTS Operations &amp; Facility Management</td>
<td>Building and Grounds &amp; BAVTS Transportation</td>
</tr>
<tr>
<td>Russ Gaffney</td>
<td>Students with special needs</td>
<td>Special Education Teacher/Coordinator</td>
</tr>
<tr>
<td>Alex Glassberg(?)</td>
<td>Students in crisis &amp; Guidance Services</td>
<td>Crisis Intervention Counselor</td>
</tr>
<tr>
<td>Debra Miller</td>
<td>BAVTS Operations &amp; Financial Management</td>
<td>Business Administrator</td>
</tr>
<tr>
<td>Michael Galler</td>
<td>BAVTS Operations &amp; Professional Learning, Curriculum and Instruction</td>
<td>Supervisor of Career &amp; Technical Programs</td>
</tr>
</tbody>
</table>

### Roles and Responsibilities for Health and Safety Preparedness and Response Planning Team:
- Prevent accidents, injuries and work/school-related illnesses in the schools.
- Create and implement health and safety policies in accordance with the latest legislation and to ensure that these policies are implemented by staff.
- Create and implement health and safety procedures/protocols/practices in accordance with the latest guidance and recommendations for the Department of Health (DOH) and Center for Disease Control (CDC) and to ensure that these procedures/protocols/practices are implemented by staff.
- Create a Health and Safety Plan and ensure it’s regularly updated to reflect any changes to the law and/or guidance from federal, state, and local health officials. It’s their responsibility.
- Ensure that each member of staff is aware of and adheres to the Health and Safety Plan.
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
Path to Reopening: Health and Safety Plan

- Provide regular inspections and risk assessments, and ensure that any hazards or defects are rectified immediately.
- Maintain records and thoroughly investigate any accident, community spread illness, and recommend any improvements in health and safety standards if required.
- Provide training to all staff in health and safety issues, and advising them on protective clothing and equipment where necessary.
- Serve as the key point of contact for any member of staff who has a query or concern regarding the health and safety of the workplace.
- Work closely with management, as well as health and safety inspectors.
**BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL**
Path to Reopening: Health and Safety Plan

### Key Strategies, Policies, and Procedures

The action plan documents the Bethlehem Area Vocational-Technical School’s thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table below identifies a detailed summary describing the key strategies, policies, and procedures the Bethlehem Area Vocational-Technical School’s will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the Bethlehem Area Vocational-Technical School’s local plan for the phased reopening of schools.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Scenario A</th>
<th>Scenario B*</th>
<th>Scenario C*</th>
<th>Lead Individual and Position</th>
<th>Professional Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supporting District Schedules at the CTC BAVTS Scenarios (as determined by our 3 Sending School Districts)</td>
<td>100% Online Instruction (BASD + One other district 100% Online)</td>
<td>Hybrid Model 50% Live Instruction &amp; 50% Online (BASD + One other district hybrid model) *If the third district operates under an alternative schedule BAVTS</td>
<td>100% Live Instruction (BASD + One other district 100% Live Instruction) *If the third district operates under an alternative schedule BAVTS</td>
<td>PA Dept. of Health</td>
<td>N</td>
</tr>
<tr>
<td>Supporting District Schedules at the CTC BAVTS Scenarios (as determined by our 3 Sending School Districts)</td>
<td>Schools (for in-person instruction) Closed</td>
<td>Schools may provide in-person instruction only in accordance with Department of Education guidance <a href="https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Targeted-Mitigation-FAQ.aspx">https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Targeted-Mitigation-FAQ.aspx</a></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Prevention Practices</td>
<td>Schools Closed</td>
<td>All high-touch surfaces will be disinfected regularly, including water fountains, door handles, light switches, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles. All individuals in</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Only essential staff</td>
<td></td>
<td></td>
<td></td>
<td>Y</td>
</tr>
</tbody>
</table>

**Prevention Practices**
- Use social media and other communications to inform parents, students, and staff.

**Adam Lazarchak, Pandemic Team COORD & Communications**
**Bethlehem Area Vocational-Technical School**  
Path to Reopening: Health and Safety Plan

| **Cleaning, Sanitizing, Disinfecting, and Ventilation** | **School** will sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans. | **Day shift custodial staff** | **Clean** excessively touched items throughout the day  
| ○ door knobs  
| ○ hand railings  
| ○ light switches  
| ○ printer/copiers  
| ○ water fountains if not disabled  
| ○ Restrooms will be | **EPA Disinfectants** | **EPA Disinfectants**  
| -EPA#47371-131  
| -EPA#82972-1  
| -EPA#777-99 | Ryan Davis, Building and Grounds & BAVTS Transportation |

- Continue routine cleaning and disinfecting for areas where minimal staff is utilizing facility  
- Continue cleaning excessively touched items throughout day  
- Areas not being used or occupied for 7 days or longer only need routine cleaning when reopening (virus does not live past the 7-day mark)

- School will sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.

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- Clean excessively touched items throughout the day  
  1. Door knobs  
  2. Hand railings  
  3. Light switches  
  4. Printer/copiers  
  5. Water fountains if not disabled  
  6. Restrooms will be

- Clean excessively touched items throughout the day  
  1. Door knobs  
  2. Hand railings  
  3. Light switches  
  4. Printer/copiers  
  5. Water fountains if not disabled  
  6. Restrooms will be

- Continue everyday responsibilities and tasks  
- Continue everyday responsibilities and tasks  
- Continue everyday responsibilities and tasks

**Materials, Resources and/or Supports Needed**

- Encourage COVID-19 testing  
- EPA Disinfectants
  - EPA#47371-131  
  - EPA#82972-1  
  - EPA#777-99

- Cleanliness and hygiene, and school/district specific protocols
**Path to Reopening: Health and Safety Plan**

**CDC Hand Hygiene:**

**CDC Disinfecting Your Facility:**

**CDC Protect Yourself:**

**CDC Symptoms:**

**CDC COVID-19 and Children:**

**CDC Communication Resources:**

---

<table>
<thead>
<tr>
<th>Cleaned midday (using the proper PPE)</th>
<th>Cleaned midday (using the proper PPE)</th>
<th>Cleaned midday (using the proper PPE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- wet mopping with disinfectant</td>
<td>- wet mopping with disinfectant</td>
<td>- wet mopping with disinfectant</td>
</tr>
<tr>
<td>- disinfecting toilets, urinals, sinks, paper dispensers and partitions</td>
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<td>- disinfecting toilets, urinals, sinks, paper dispensers and partitions</td>
</tr>
</tbody>
</table>

**Teachers & Students**
- Perform classroom cleaning between am/pm classes
  - Including shop tools
  - wipe down and disinfect hard surfaces

**Night shift custodial staff**
- Continue everyday responsibilities and tasks
- Cleaning restrooms using proper PPE
- Vacuum
- Dry mopping
- wet mop with disinfectant
- wipe down, clean and disinfect classroom
  - Chairs
  - Desks
  - Tables
  - Doors/door handles, door frames
  - Light switches
  - Computers
  - Phones
  - Counters
  - Appliances
  - Hand railings

**Teachers & Students**
- Perform classroom cleaning between am/pm classes
  - Including shop tools
  - wipe down and disinfect hard surfaces

**Night shift custodial staff**
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  - Counters
  - Appliances
  - Hand railings
## BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
### Path to Reopening: Health and Safety Plan

<table>
<thead>
<tr>
<th>Custodial/Maintenance PPE</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PPE will be utilized in coordinate with job duties performed and as indicating in guidelines set forth by the CDC and PA DOH</td>
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<table>
<thead>
<tr>
<th>Ventilation</th>
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</tr>
</thead>
<tbody>
<tr>
<td>● There will be an increase of outside air introduced to the building through our HVAC systems when able</td>
<td>● There will be an increase of outside air introduced to the building through our HVAC systems when able</td>
</tr>
<tr>
<td>● Air filter changes will remain on the same schedule (excessive filter changes not necessary)</td>
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<table>
<thead>
<tr>
<th>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.</td>
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<tr>
<td><strong>Handwashing toolkit</strong></td>
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</tr>
<tr>
<td><strong>Personal Protective Equipment Classroom Hygiene Procedure</strong></td>
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<tr>
<td>Hand soap and hand sanitizer with at least 60% alcohol will be provided, paper towels, and no-</td>
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### BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

**Path to Reopening: Health and Safety Plan**

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<thead>
<tr>
<th>Touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</th>
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<tbody>
<tr>
<td><strong>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</strong> Signage will be posted at entrances, bathrooms, and throughout the facility. <strong>Signage to be Posted</strong></td>
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<td><strong>Limiting the sharing of materials among students</strong> Items should not be shared between students to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. <strong>Classroom hygiene plan</strong></td>
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<tr>
<td>Turn off water fountains and provide contactless re-filling stations or allow students and staff to bring water bottles from home</td>
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</tr>
</tbody>
</table>

**Materials, Resources and/or Supports Needed**

- **Signage to be Posted**
- **Handwashing toolkit**
- **Types of PPE**
- **Classroom Hygiene Procedure**

**Summary of Responses to Key Questions:**

*How will you ensure the building is cleaned and ready to safely welcome staff and students?*

*How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?*
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
Path to Reopening: Health and Safety Plan

**How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?**
**What protocols will you put in place to clean and disinfect throughout an individual school day?**
**Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols?**
**When and how will the training be provided? How will preparedness to implement as a result of the training be measured?**

The building has been cleaned to ensure a safe return to the learning and office environment. The appropriate supplies have been ordered through our partner vendors to ensure appropriate supplies are on hand to adhere to the stringent hygiene practices that are to be implemented. The enhanced cleaning procedures will be carried out daily to assist in the efforts to mitigate the spread of COVID-19. Staff has been trained through our online learning tool on signs and symptoms of COVID-19, when to stay home, best hygiene practices to follow. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues. Training on infection control will be provided to all staff prior to return to work. Training will be provided to staff through an online learning system, competency will be measured by an online test, acknowledgment of this plan and procedures will be obtained through the online learning system.

| Transportation of Students | School buildings are closed for in-person instruction; School vehicles used to deliver materials and resources to students and staff | **Symptom screening will be done by all parents/guardians at home each morning before the school day. Children with symptoms will not be brought to school.**  
**Adjusting transportation schedules and practices to create social distance between students**  
School vehicles can operate with a maximum of two students per seat, with the understanding that masks will be required of students while on board. Disinfect all high-touch surfaces on buses at least daily. Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](#)  
Established protocols loading/unloading students to minimize congregation of students, | Symptom screening will be done by all parents/guardians at home each morning before the school day. Children with symptoms will not be brought to school.  
**Adjusting transportation schedules and practices to create social distance between students**  
School vehicles and contracted buses can operate with a maximum of two students per seat. Disinfect all high-touch surfaces before and after use. Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](#)  
Student arrival and departure times will be staggered by high school. Students will report directly to their classroom at the start of the AM | Adam Lazarchak, Pandemic Team COORD & Communications  
Adam Nickischer, Sending District Transport. COORD | Yes |
### Materials, Resources and/or Supports Needed

**Types of PPE**

<table>
<thead>
<tr>
<th>CDC What bus transit operators need to know about COVID-19:</th>
<th><a href="https://www.cdc.gov/coronavirus/20">https://www.cdc.gov/coronavirus/20</a>...</th>
</tr>
</thead>
</table>

### HANDWASHING PROTOCOL

- No field trips will be provided
- No food or drink allowed on school vehicles
- Clean and disinfect frequently touched surfaces on the bus after each scheduled trip
- Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers
- Air out school vehicles when not in use

### Other Strategies

- Provide assigned seating
- Symptomatic or sick students and transportation staff will not be permitted on the bus
- Provide hand sanitizer for students, bus driver, and monitors
- Drivers/monitors will be required to wash hands in accordance with handwashing infection control guidelines.

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### BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
Path to Reopening: Health and Safety Plan

| Signage to be Posted HANDWASHING PROTOCOL |
| 19-ncov/community/organizations/bus-transit-operator.html |

**Summary of Responses to Key Questions:**
Symptom screening will be done by all parents/guardians at home each morning before the school day. Children with symptoms will not be brought to school. Regular cleaning and airing out of school vehicles will be expected to assist in reducing transmission of germs. Regular handwashing and appropriate use of PPE will be expected. Training on infection control and appropriate use of PPE will be provided to all drivers.

| Entering School Buildings | School buildings are closed for in-person instruction; only essential staff report. Utilize virtual tools and platforms wherever possible to conduct essential business. |
| Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. Children with symptoms will not be brought to school. All BAVTS staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill. Identifying and restricting non-essential visitors and volunteers • Visitors will be permitted on an as needed basis following building access procedures upon entrance. |
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| Adam Lazarchak, Pandemic Team COORD & Communications |
**Path to Reopening: Health and Safety Plan**

<table>
<thead>
<tr>
<th>Minimal movement around the facility is expected</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Signage will be posted in hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district/iu20 specific protocols.</td>
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</tr>
<tr>
<td>Hand sanitizer provided to all staff, students, and visitors prior to entering the building</td>
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</tr>
<tr>
<td>Follow protocol for students/staff who feel ill/experience symptoms when they come to school</td>
<td>Follow protocol for students/staff who feel ill/experience symptoms when they come to school</td>
</tr>
<tr>
<td>Symptom screening flow chart</td>
<td>Symptom screening flow chart</td>
</tr>
<tr>
<td>Spaced lines marked to enter the building and designate entrance and exit flow paths</td>
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</tr>
<tr>
<td>Screening of symptoms of illness will be required for staff and visitors prior to entering the school</td>
<td>Screening of symptoms of illness will be required for staff and visitors prior to entering the school</td>
</tr>
<tr>
<td>Visitor Access Procedure</td>
<td>Visitor Access Procedure</td>
</tr>
<tr>
<td>Symptomatic or sick staff, students and visitors will not be permitted into the facility</td>
<td>Symptomatic or sick staff, students and visitors will not be permitted into the facility</td>
</tr>
<tr>
<td>Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the</td>
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</tr>
</tbody>
</table>
### Path to Reopening: Health and Safety Plan

<table>
<thead>
<tr>
<th><strong>Materials, Resources and/or Supports Needed</strong></th>
<th><strong>Summary of Responses to Key Questions:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Signage to be Posted</strong></td>
<td>Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. Children with symptoms will not be brought to school. All BAVTS staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill. All BAVTS staff providing services in school district building and other organizations will adhere to any additional policies and procedures.</td>
</tr>
<tr>
<td><strong>Faculty and Staff COVID-19 Safety Agreement</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Serving Meals

<table>
<thead>
<tr>
<th><strong>School closed for in-person instruction</strong></th>
<th><strong>All students scheduled to have lunch at BAVTS who have classes in the main building will eat meals in their classrooms.</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All students scheduled to have lunch at BAVTS who have classes in the Annex building will eat meals in the cafeteria.</strong></td>
<td><strong>District specific meal service and overflow will be addressed on an as needed basis.</strong></td>
</tr>
<tr>
<td><strong>Students will be required to sanitize</strong></td>
<td><strong>Students will be required to sanitize</strong></td>
</tr>
</tbody>
</table>

#### Summary

- Nonessential visitors and volunteer will be restricted.
- Student arrival and departure times will be staggered by high school.
- Students will report directly to their classroom at the start of the AM session.

- **Expanded Masking Order**
  
- **Signage to be Posted**
  
- **Faculty and Staff COVID-19 Safety Agreement**

- **Adam Lazarchak, Pandemic Team COORD & Communications**
**Path to Reopening: Health and Safety Plan**

<table>
<thead>
<tr>
<th>or wash their hands prior to, and after, eating.</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Serving Staff will be required to wash hands before and after meal service.</td>
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</tr>
<tr>
<td>Face coverings will be required in accordance with the orders set forth by the Commonwealth. <strong>Expanded Masking Order</strong></td>
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</tr>
<tr>
<td>Hand sanitizer will be provided for students and staff</td>
<td>Hand sanitizer will be provided for students and staff</td>
</tr>
<tr>
<td>Disposable plates, utensils, etc. will be utilized</td>
<td>Disposable plates, utensils, etc. will be utilized</td>
</tr>
<tr>
<td>No sharing of foods and utensils permitted</td>
<td>No sharing of foods and utensils permitted</td>
</tr>
<tr>
<td>Spaced lines marked to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use</td>
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</tr>
<tr>
<td>Cleaning of cafeterias and high-touch surfaces will be conducted after each meal service</td>
<td>Cleaning of cafeterias and high-touch surfaces will be conducted after each meal service</td>
</tr>
<tr>
<td>Posters encouraging covering coughs and sneezes, and washing hands often will be placed in cafeteria in sight of all students and staff</td>
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</tr>
</tbody>
</table>

**Materials, Resources and/or Supports Needed**

**Types of PPE**
# Bethlehem Area Vocational-Technical School

## Path to Reopening: Health and Safety Plan

|---------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| **School Closed for in-person instruction**  | **Main office and meeting room occupancy**  
Six-foot distancing is encouraged for all meeting spaces and common areas – a lesser distance is acceptable if six feet is not achievable. Virtual conferencing will be utilized to the maximum extent possible.  
Face coverings will be required in accordance with the orders set forth by the Commonwealth. **Expanded Masking Order**  
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students  
Classrooms will maintain a maximum of 25 persons, where feasible.  
Six-foot distancing is encouraged for classroom seating – a lesser distance is acceptable if six feet is not achievable to meet the needs |
| **Only essential staff**                     | **Main office and meeting room occupancy**  
Six-foot distancing is encouraged for all meeting spaces and common areas – a lesser distance is acceptable if six feet is not achievable. Virtual conferencing will be utilized to the maximum extent possible.  
Face coverings will be required in accordance with the orders set forth by the Commonwealth. **Expanded Masking Order**  
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students  
Classrooms will maintain a maximum of 25 persons, where feasible.  
Six-foot distancing is encouraged for classroom seating – a lesser distance is acceptable if six feet is not achievable to meet the needs | |
**Path to Reopening: Health and Safety Plan**

<table>
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<tr>
<th>of students. In those cases, seating should be targeted for no less than a minimum spacing of three feet. Classroom configurations will be altered for maximal social distancing as feasible. For example, staggered rows of desks all facing the same direction, with limitations on face-to-face seating.</th>
<th>of students. In those cases, seating should be targeted for no less than a minimum spacing of three feet. Classroom configurations will be altered for maximal social distancing as feasible. For example, staggered rows of desks all facing the same direction, with limitations on face-to-face seating.</th>
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<tr>
<td>Face coverings will be required in accordance with the orders set forth by the Commonwealth. <strong>Expanded Masking Order</strong></td>
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<tr>
<td>High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</td>
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</tbody>
</table>
| **Other social distancing and safety practices**  
Signage will be utilized and posted throughout the BAVTS buildings. **Building Access Protocol**  
**Classroom Hygiene Procedures**  
**Handwashing toolkit**  
**Signage to be Posted** | **Other social distancing and safety practices**  
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**Classroom Hygiene Procedures**  
**Handwashing toolkit**  
**Signage to be Posted** |
| **Floor markings**  
Floor markings will be affixed in BAVTS buildings to add as a visual guide to maintain social distancing. | **Floor markings**  
Floor markings will be affixed in BAVTS buildings to add as a visual guide to maintain social distancing. |
| **Materials, Resources and/or Supports Needed** | **Materials, Resources and/or Supports Needed** |
### BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
Path to Reopening: Health and Safety Plan

<table>
<thead>
<tr>
<th>Summary of Responses to Key Questions:</th>
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<tbody>
<tr>
<td>Classroom space will be utilized to ensure the maximum amount of distancing between students is possible</td>
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</table>

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<thead>
<tr>
<th>Transitioning in Congregate Settings</th>
<th>School closed for in-person instruction</th>
<th>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</th>
</tr>
</thead>
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<tr>
<td>Restrictions on high-traffic hallway use will be limited when feasible, by either staggering the end of class periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In meeting rooms and other group settings when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after use.</td>
<td></td>
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<tr>
<td>Staggering the use of communal spaces and hallways</td>
<td></td>
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**bethlehem area vocational-technical school**  
**Path to Reopening: Health and Safety Plan**

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<tr>
<th>Other social distancing and safety practices</th>
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<tr>
<td>Signage will be utilized and posted throughout the BAVTS buildings.</td>
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<td>Building Access Protocol</td>
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<tr>
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</tr>
<tr>
<td>Handwashing toolkit</td>
<td></td>
</tr>
<tr>
<td>Signage to be Posted</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Materials, Resources and/or Supports Needed</th>
<th>Materials, Resources and/or Supports Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signage to be Posted</td>
<td></td>
</tr>
<tr>
<td>Handwashing toolkit</td>
<td></td>
</tr>
<tr>
<td>Types of PPE</td>
<td></td>
</tr>
<tr>
<td>Classroom Hygiene Procedure</td>
<td></td>
</tr>
<tr>
<td>Faculty and Staff COVID-19 Safety Agreement</td>
<td></td>
</tr>
</tbody>
</table>

### Summary of Responses to Key Questions:

**How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?**

**What policies and procedures will govern use of other communal spaces within the school building?**

**How will you utilize outdoor space to help meet social distancing needs?**

**Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?**

<table>
<thead>
<tr>
<th>Large Group Gatherings</th>
<th>School closed for in-person instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abide by the maximum number of people allowed as defined by Governor’s current statewide order</td>
<td></td>
</tr>
<tr>
<td>Gathering of no more than 25 people permitted per Governor’s order. Health and safety guidance from the CDC and DOH will be followed.</td>
<td></td>
</tr>
<tr>
<td>During the COVID-19 Pandemic all events including workshops, training, student events (e.g. field trips and assemblies), family/community events, and job-alike</td>
<td></td>
</tr>
</tbody>
</table>

| Gathering of no more than 250 people permitted per Governor’s order. Health and safety guidance from the CDC and DOH will be followed. |
| During the COVID-19 Pandemic all events including workshops, training, student events (e.g. field trips and assemblies), family/community events, and job-alike |
### Bethlehem Area Vocational-Technical School
#### Path to Reopening: Health and Safety Plan

<table>
<thead>
<tr>
<th>Teaching, Learning, and Support Services</th>
<th>School closed for in-person instruction</th>
<th>All instruction must be provided via remote learning, whether using digital or non-digital</th>
<th>Traditional Instructional Model</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Schools can deliver traditional instruction under Minimal/Moderate spread by implementing the recommendations outlined</td>
</tr>
</tbody>
</table>

**Preventative measures in place for all other large group activities (assemblies and school/security safety drills):**

- Abide by the maximum number of people allowed to congregate as defined by the Governor.
- Discourage the congregation of students in parking lots and common areas.
- Stagger the schedule for large group gatherings (i.e. assemblies and school meals).
- Identify and utilize large spaces (i.e. ECLC Lab, cafeteria, outside spaces – as weather permits) for social distancing.
- Face coverings will be required in accordance with the orders set forth by the Commonwealth. **Expanded Masking Order**
- Follow the Building Access Protocol
- Safety Drill Plans and Response

**Traditional Instructional Model**

- Schools can deliver traditional instruction under Minimal/Moderate spread by implementing the recommendations outlined.

**Meetings will be conducted virtually, if feasible.**

Preventative measures in place for all other large group activities (assemblies and school/security safety drills):

- Abide by the maximum number of people allowed to congregate as defined by the Governor.
- Discourage the congregation of students in parking lots and common areas.
- Stagger the schedule for large group gatherings (i.e. assemblies and school meals).
- Identify and utilize large spaces (i.e. ECLC Lab, cafeteria, outside spaces – as weather permits) for social distancing.
- Face coverings will be required in accordance with the orders set forth by the Commonwealth. **Expanded Masking Order**
- Follow the Building Access Protocol
- Safety Drill Plans and Response
<table>
<thead>
<tr>
<th>Hybrid Instructional Models</th>
<th>Target interventions and supports:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Hybrid models will be implemented according to district schedules.</td>
<td>- Provide additional instructional supports to: students at-risk of not graduating on time; students with disabilities; students who struggled in the prior distance/remote learning environment (i.e. early grades, English Learners, etc.); other students identified as being behind academically by teachers and parents.</td>
</tr>
</tbody>
</table>

Platforms and school entities will adhere to Continuity of Education Plan

School entity continuity of education plan to be developed and published on our website.

In this guidance

- District or school-wide distance/remote learning is allowable and an individual decision of each student/family
- Use scheduling to balance class numbers as much as possible to ensure maximize social distancing
- Physical interaction will be limited through partner or group work
- Utilize large spaces (i.e. ECLC Lab, cafeteria, outside spaces – as weather permits) for social distancing

Hybrid Instructional Models

- Hybrid models will be implemented according to district schedules.

In this guidance

- District or school-wide distance/remote learning is allowable and an individual decision of each student/family
- Standard operating procedures will be implemented while taking preventative measures such as: Providing hand sanitizer for students and staff; conducting cleaning of classrooms and high-touch surfaces each day; limiting physical interaction through partner or group work
- Utilize large spaces (i.e. ECLC Lab, cafeteria, outside spaces – as weather permits) for social distancing

Target interventions and supports:

- Provide additional instructional supports to: students at-risk of not graduating on time; students with disabilities; students who struggled in the prior distance/remote learning environment (i.e. early grades, English Learners, etc.); other students identified as being behind academically by teachers and parents.
**BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL**

**Path to Reopening: Health and Safety Plan**

<table>
<thead>
<tr>
<th>INFECTION CONTROL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom Hygiene Procedure</td>
</tr>
</tbody>
</table>

**Instructional Hours Requirement**

Schools are required to provide students with a minimum of 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level. During a global pandemic there are many challenges for school leaders to meet these requirements. The World Health Organization declared Coronavirus disease (COVID-19) a global pandemic. Therefore during an emergency such as a global pandemic the Superintendent and the board of school directors shall provide an alternate plan with temporary provisions to ensure the instruction hours requirement of the public school code is met. School entities have adopted temporary provisions which include the school entity's school calendar and academic schedule. The temporary provisions ensure that relevant academic standards set forth in Chapter 4 are met; a system is implemented of tracking attendance and instructional time, the provision of FAPE is met, and equity in access to instruction for all students is implemented. In addition, per Chapter 11 instruction time for students is determined as the time in the school day devoted to instruction and instructional activities provided as an integral part of the school programs under the direction of certified school employees in both synchronous or asynchronous formats of instruction.

**Summary of Responses to Key Questions:**

*How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?*

<table>
<thead>
<tr>
<th>Behavioral Health Supports and SEL Considerations</th>
<th>Employees have access to a variety of Behavioral Health Supports that may include:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- EAP Program</td>
<td>- Behavioral health support through employee benefits plan</td>
</tr>
<tr>
<td>- Behavioral health support through employee benefits plan</td>
<td>- Community resources</td>
</tr>
<tr>
<td>- Community resources</td>
<td>- HR Contact form</td>
</tr>
</tbody>
</table>

Students and Families have access to the following Behavioral Health Supports:

- Northampton/ Lehigh County Residents-

<table>
<thead>
<tr>
<th>Employees have access to a variety of Behavioral Health Supports that may include:</th>
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<td>- Community resources</td>
</tr>
<tr>
<td>- Community resources</td>
<td>- HR Contact form</td>
</tr>
</tbody>
</table>

Students and Families have access to the following Behavioral Health Supports:

- Northampton/ Lehigh County Residents-
<table>
<thead>
<tr>
<th>Protecting Students and Staff at High Risk for Severe Illness</th>
<th>School closed for in-person instruction</th>
<th>Protecting students and staff at higher risk for severe illness</th>
<th>Protecting students and staff at higher risk for severe illness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Only essential staff</td>
<td>Staff will have the opportunity to <strong>self Identify as high risk</strong> so accommodation or leave can be determined (leave also available if daycare/school impacted) prior to returning to face to face instruction. Continuity of education plan should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate.</td>
<td>Staff will have the opportunity to <strong>self Identify as high risk</strong> so accommodation or leave can be determined (leave also available if daycare/school impacted) prior to returning to face to face instruction. Continuity of education plan should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Establish point-of-contact with the local health department</td>
<td>Establish point-of-contact with the local health department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identify local COVID-19 testing sites</td>
<td>Identify local COVID-19 testing sites</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Administrative Procedures Faculty (HR insert link)</td>
<td>Administrative Procedures Faculty (HR insert link)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Staff COVID-19 Safety Plan Acknowledgement (HR insert link)</td>
<td>Staff COVID-19 Safety Plan Acknowledgement (HR insert link)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Labor “Determining FFCRA Eligibility” webtool</td>
<td>Department of Labor “Determining FFCRA Eligibility” webtool</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Use of face coverings: Face coverings will be required in accordance with the orders set forth by the Commonwealth. <a href="#">Expanded Masking Order</a></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Unique safety protocols for students with complex needs or other vulnerable individuals</td>
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</tr>
</tbody>
</table>
**BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL**  
Path to Reopening: Health and Safety Plan

- Allow vulnerable students to complete their coursework virtually
- Allow an early transition for vulnerable students to go to classes
- Information will be provided to all staff on infection control and how to mitigate the spread of germs.

  Training will be focused on:
  - How germs are spread.
  - Hand hygiene procedures
  - Daily health screening procedures
  - When to quarantine
  - When not to report to work due to exposure or illness
  - Review of classroom hygiene procedures
  - When and how to use PPE

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  - Hand hygiene procedures
  - Daily health screening procedures
  - When to quarantine
  - When not to report to work due to exposure or illness
  - Review of classroom hygiene procedures
  - When and how to use PPE
**Summary of Responses to Key Questions:**

What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
What special protocols will you implement to protect students and staff at higher risk for severe illness?
How will you ensure enough substitute teachers are prepared in the event of staff illness?

<table>
<thead>
<tr>
<th>When a Student, Staff Member, or Visitor Becomes Sick at School</th>
<th>Monitoring staff for symptoms and history of exposure</th>
<th>Monitoring students and staff for symptoms and history of exposure</th>
<th>Monitoring students and staff for symptoms and history of exposure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Staff will consistently be made aware of the signs and symptoms of COVID-19. Staff will contact to the Pandemic Coordinator immediately if feeling symptomatic.</td>
<td>Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.</td>
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</tr>
<tr>
<td></td>
<td>SCREENING QUESTIONS</td>
<td>SCREENING QUESTIONS</td>
<td>SCREENING QUESTIONS</td>
</tr>
<tr>
<td></td>
<td>Isolating or quarantining staff or visitors if they become sick or demonstrate a history of exposure</td>
<td>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</td>
<td>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</td>
</tr>
<tr>
<td></td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
</tr>
<tr>
<td></td>
<td>Returning isolated or quarantined staff or school visitors to school</td>
<td>Returning isolated or quarantined staff, students, or school visitors to school</td>
<td>Returning isolated or quarantined staff, students, or school visitors to school</td>
</tr>
<tr>
<td></td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
<td>SCREENING AND EXPOSURE PROTOCOL</td>
</tr>
<tr>
<td></td>
<td>Staff, families, and the public will be notified of school closures and within-school-year changes in safety protocols</td>
<td>Staff, families, and the public will be notified of school closures and within-school-year changes in safety protocols</td>
<td>Staff, families, and the public will be notified of school closures and within-school-year changes in safety protocols</td>
</tr>
<tr>
<td></td>
<td>Other monitoring and screening practices</td>
<td>Other monitoring and screening practices</td>
<td>Other monitoring and screening practices</td>
</tr>
<tr>
<td></td>
<td>Faculty and Staff COVID-19 Safety Agreement</td>
<td>Faculty and Staff COVID-19 Safety Agreement</td>
<td>Faculty and Staff COVID-19 Safety Agreement</td>
</tr>
</tbody>
</table>

**Screening Questions:**

- Isolating or quarantining staff or visitors if they become sick or demonstrate a history of exposure
- Returning isolated or quarantined staff or school visitors to school
- Staff, families, and the public will be notified of school closures and within-school-year changes in safety protocols
- Other monitoring and screening practices

**Screening and Exposure Protocol:**

- Staff will consistently be made aware of the signs and symptoms of COVID-19.
- Students and staff will go to the nurse immediately if feeling symptomatic.
- Staff, families, and the public will be notified of school closures and within-school-year changes in safety protocols
- Other monitoring and screening practices

---

**Faculty and Staff COVID-19 Safety Agreement**
### Summary of Responses to Key Questions:

**How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?**
Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.

Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.

**Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?**

**What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?**

**Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?**

**What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?**

**How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?**

**When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?**

**Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?**

### Sports, Extra-Curricular Activities, and Field Trips

<table>
<thead>
<tr>
<th>Sports, Extra-Curricular Activities, and Field Trips</th>
<th>School closed for in-person instruction; only essential staff report in-person.</th>
<th>Field Trips</th>
<th>Field Trips</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Field Trips During the COVID-19 Pandemic there will be no field trips for students</td>
<td>Community Based and Work-based instruction Students will follow BAVTS and employer safety protocols</td>
<td>Community Based and Work-based instruction Students will follow BAVTS and employer safety protocols</td>
</tr>
</tbody>
</table>
**Summary of Responses to Key Questions:**

*How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?*

*How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?*

*How will you communicate your plan to your local sports and school communities?*

*Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?*

<table>
<thead>
<tr>
<th>Other</th>
<th>Materials, Resources and/or Supports Needed</th>
<th>Materials, Resources and/or Supports Needed</th>
<th>Materials, Resources and/or Supports Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Faculty and Staff COVID-19 Safety Agreement</td>
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</tr>
<tr>
<td></td>
<td>Safety Drill Plans and Response</td>
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<td>Safety Drill Plans and Response</td>
</tr>
</tbody>
</table>
Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Audience</th>
<th>Lead Person and Position</th>
<th>Session Format</th>
<th>Materials, Resources, and/or Supports Needed</th>
<th>Start Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAVTS Health &amp; Safety Plan</td>
<td>All Staff</td>
<td>Pandemic Coordinator</td>
<td>Small Group Presentations</td>
<td>Health &amp; Safety Plans, Computer and projector</td>
<td>8/13/20</td>
<td>8/28/20</td>
</tr>
<tr>
<td>Sanitizing &amp; Disinfecting</td>
<td>Maintenance/Custodial Staff</td>
<td>Supervisor of Buildings &amp; Grounds</td>
<td>Small Group Presentation</td>
<td>List of supplies and instructions on proper use</td>
<td>8/13/20</td>
<td>8/28/20</td>
</tr>
<tr>
<td></td>
<td>Instructional Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proper Handwashing Techniques</td>
<td>Instructional Staff</td>
<td>Pandemic Coordinator</td>
<td>Video Tutorials</td>
<td>Handouts</td>
<td>8/27/20</td>
<td>8/28/20</td>
</tr>
<tr>
<td>Sanitizing &amp; Disinfecting</td>
<td>Students</td>
<td>Instructors</td>
<td>Classroom Presentations</td>
<td>Instructions on proper use</td>
<td>8/31/20</td>
<td>9/4/20</td>
</tr>
<tr>
<td>Proper Handwashing Techniques</td>
<td>Students</td>
<td>Instructors</td>
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<td>Handouts</td>
<td>8/31/20</td>
<td>9/4/20</td>
</tr>
</tbody>
</table>
**Health and Safety Plan Communications**

Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Audience</th>
<th>Lead Person and Position</th>
<th>Mode of Communications</th>
<th>Start Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAVTS Reopening Plan</td>
<td>All Stakeholders</td>
<td>Pandemic Coordinator</td>
<td>Regular Mail, eMail, and posted on website</td>
<td>8/5/20</td>
<td>8/5/20</td>
</tr>
<tr>
<td>BAVTS Health &amp; Safety Plan (Draft)</td>
<td>All Stakeholders</td>
<td>Pandemic Coordinator</td>
<td>Posted on website</td>
<td>8/5/20</td>
<td>8/5/20</td>
</tr>
<tr>
<td>BAVTS Health &amp; Safety Plan (Final)</td>
<td>All Stakeholders</td>
<td>Pandemic Coordinator</td>
<td>Posted on website and all-call notification</td>
<td>8/26/20</td>
<td>8/26/20</td>
</tr>
</tbody>
</table>
RESOURCES:

Regional Members of Pandemic Committees:

Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.

- Superintendent's Advisory Council
  - Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20
  - William Haws, Superintendent, Bangor Area School District
  - Joseph Roy, Superintendent, Bethlehem Area School District
  - John Bell, Superintendent, Delaware Valley Area School District
  - William Riker, Superintendent, East Stroudsburg Area School District
  - David Piperato, Superintendent, Easton Area School District
  - Dennis Riker, Superintendent, Nazareth Area School District
  - Joseph Kovalchick, Superintendent, Northampton Area School District
  - Walter Schlegell, Superintendent, Pen Argyl Area School District
  - Lee Lesisko, Superintendent, Pleasant Valley Area School District
  - Elizabeth Robison, Superintendent, Pocono Mountain Area School District
  - Craig Butler, Superintendent, Saucon Valley Area School District
  - Cosmos Curry, Superintendent, Stroudsburg Area School District
  - Douglas Wagner, Superintendent, Wilson Area School District
  - Adam Lazarchak, Executive Director, Bethlehem Area Vocational-Technical School
  - Adrianne Jones, Administrative Director, Career Institute of Technology
  - Dennis Virga, Administrative Director, Monroe Career and Technical Institute

- Teaching and Learning
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
Path to Reopening: Health and Safety Plan

- Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
- Heather Heimer, Supervisor of STEM and School Improvement, CIU20
- Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
- Renee Harris, Supervisor of Online and Cyber Services, CIU20
- Susan Kandianis, Supervisor of Educational Technology, CIU20
- Ariel Hartman, TaC, CIU20
- Ryan Moran, Assistant Superintendent, East Stroudsburg SD
- Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
- Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
- David Wright, Assistant Superintendent, Wilson SD
- Isabel Resende, Assistant Superintendent, Nazareth SD

- **Special Education and Pupil Services**
  - Jackie Bartek, Director of Special Education, CIU20
  - James McDonald, Director of Resolve Behavioral Health Services
  - Lynda Hopkins, Director of Special Education, Stroudsburg Area School District
  - Tricia Viglione, Director of Special Education, Pen Argyl Area School District
  - Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District

- **Technology**
  - Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
  - Alex Sterenchock, Network Administrator, Pleasant Valley School District
  - Ann Bauer, Student Information Data Specialist, Pleasant Valley School District
  - Anne McEntire, Supervisor of Education Technology K-5, Easton Area School District
  - Beth Rajan Sockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
  - Brian Borosh, Director of Technology, East Stroudsburg Area School District
  - Brian Dravec, Supervisor of Technology, Colonial IU 20
  - Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
  - Craig Brown, Technology Services, Delaware Valley School District
  - Cristal McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
  - David Ifkovits, Supervisor of Management Information Systems, Pen Argyl School District
  - Dr. David Wright, Assistant Superintendent, Wilson Area School District
  - Garry Musselman, Technology Coordinator, Wilson Area School District
  - Guylaine Campbell, Technology Administrator, Bethlehem Catholic High School
  - Heather Heimer, Assistant Director of Professional Learning, Colonial IU 20
  - James Colbert, Instructional Technology, Saucon Valley School District
  - Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
  - JD Eates, Assistant Director of Information Technology, Nazareth Area School District
  - Jennifer Levernier, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
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○ Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District
○ Joann McCarthy, Technology Coordinator, Career Institute of Technology
○ Joe Curran, Network Administrator, Stroudsburg Area School District
○ Joe Robinson, Technology Manager, Lehigh Valley Academy
○ Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
○ Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese
○ Kurt Paccio, Director of Technology, Northampton Area School District
○ Lee Gaudreau, Director, Network Administration, Moravian Academy
○ Joe Robinson, Technology Manager, Lehigh Valley Academy
○ Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
○ Kurt Paccio, Director of Technology, Northampton Area School District
○ Lee Gaudreau, Director, Network Administration, Moravian Academy
○ Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
○ Michael Peck, PAACA Cyber Coordinator, Pen Argyl School District
○ Michael Uelses, Director of Information Technology, Nazareth Area School District
○ Kristopher Dorshimer, Supervisor of Technology, Monroe Career and Technical Institute
○ Jaime Arnts, Supervisor of Education Technology 6-12, Easton Area School District
○ Dolores Notari, Business Instructor, Pocono Mountain School District
○ Patti Hannon, Tech Support, Delaware Valley School District
○ Paul Bien, Tech Support, Moravian Academy
○ Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
○ Scott Best, Supervisor of IT Support Services, Bethlehem Area School District
○ Stacy Famoso, Director of Instructional Technology, Stroudsburg Area School District
○ Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
○ Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
○ Susan Stem, Director of Information Technology, Easton Area School District
○ Tim Curran, Technology Director, Bangor Area School District
○ Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
○ Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District

• Transportation
  ○ Robert Sutjak, Director of Transportation, CIU20
  ○ Thomas Hendel, Coordinator of Transportation, CIU20
  ○ Sandy McKeon, Transportation Manager, Bethlehem
  ○ Dawn Rohrer, Director of Transportation, East Stroudsburg
  ○ Ron Pacchioli, Director of Transportation, Easton
  ○ Patricia Quinn, Supervisor of transportation, Nazareth
  ○ Brian Leskowich, Director of Transportation, Northampton
  ○ William Gasper, Director of Operations, Pleasant Valley
  ○ Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
  ○ Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley
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○ John McCabe, Supervisor of campus operations, Saucon Valley
○ Kevin Aul, Supervisor of Transportation, Stroudsburg
○ Ken Case, Director of Operations, Wilson
○ Dora LeBar, Liaison for West Campus Transportation, Pocono Mt.
○ Barb Hufnagel, Liaison For East Campus Transportation, Pocono Mt.
○ Jean Cantania, Supervisor Of Transportation, Pocono Mt. First Student
○ Jennifer Kulp, Asst. Supervisor of Transportation, Nazareth
○ Dana Farace, Coordinator of Transportation, Pen Argyl

• Facilities
  ○ Brad Pensyl, exec director of support staff services, Pocono Mountain
  ○ John McCabe, Supervisor of Campus Operations, Saucon Valley
  ○ Jonathan Jenny, Director of Maintenance, Northampton
  ○ Ken Case, Supervisor of Facilities Operations, Wilson
  ○ Mark Stein, Chief Facilities and Operations Officer, Bethlehem
  ○ Marvin Eversdyke, Director of Support Services, Delaware Valley
  ○ Frank Pecci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
  ○ Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
  ○ William Gasper, Director of Operations, Pleasant Valley
  ○ Katie Vietro, Supervisor of District Operations, Easton
  ○ Nick Kornafel, CIT
  ○ Robert P. Zemanick, Director of Facilities & Operations, Nazareth
  ○ Ron Baker, Bangor
  ○ Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
  ○ Scott Ihle, Director of Facilities, East Stroudsburg
  ○ Terry Eliber, Supervisor of Buildings and grounds, Stroudsburg

• Safety, Health, Dining and Security: Emergency Preparedness
  ○ Frank DeFelice, Assistant Executive Director, CIU20
  ○ Christina Williams, Supervisor of Health and Wellness, CIU20
  ○ Joseph Kondisko, Director of Student Services, Bangor ASD
  ○ Adam Lazarchak, Executive Director, BAVTS
  ○ Todd Repsher, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
  ○ Kathy Halkins, Supervisor Health Services, Bethlehem
  ○ Kim Zsitek-Brannan, Supervisor Health Services, Bethlehem
  ○ Angela Cummings, Dietary, Bethlehem
  ○ Carolyn Krotowski, Principal, Colonial Academy/ CIU20
  ○ Mike Halmar, Assistant Principal, Colonial Academy/ CIU20
  ○ Chris Lordi, Director of Administrative Services, Delaware Valley SD
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- Eric Forsyth, Director of Admin Services
- John Remaley, Chief Security Officer, Easton SD
- Jill Mahad, Chief Security Officer, Nazareth SD
- Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
- Robert Steckel, Assistant Superintendent, Northampton
- Walter Schlegel, Superintendent, Pen Argyl
- Karen Witz, Food Service Coordinator, Pen Argyl SD
- Dana Farace, Transportation Coordinator, Pen Argyl SD
- Jamie Achenbach, Business Administrator Pen Argyl SD
- Mai Korinchak, School Nurse, Pen Argyl SD
- Lynn Courtright, Chief of Police & Security, Pleasant Valley
- Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
- Beth Delay, Director, Health/Physical Education, Guidance & Nursing Services, Pocono Mountain School District
- David Bonenberger, Business Manager, Saucon Valley School
- Keith Albert, Chief of School Security/Safety, Stroudsburg SD
- Douglas Wagner, Superintendent, Wilson
- Garry Musselman, Technology Director, Wilson
- Laura Sampson, Supervisor of Student Services, Wilson SD
- Todd Weaver, Director NEMS, Northampton County
- Sherri Penchishen, Bethlehem Dept of Health
- Alycia Walty, Chief Medical Director, StarWellness

Human Resources
- Frank DeFelice, Assistant Executive Director, CIU20
- Franchesca Phalen, Supervisor of HR & Research Services, CIU 20
- Braden Hendershot, Assistant to the Superintendent, Bangor SD
- Russell Giordano, Chief Human Resources Officer, Bethlehem SD
- Stephen Zall, Director of HR, East Stroudsburg SD
- Alyssa Emili, Assistant Superintendent, Easton SD
- Dennis Riker, Superintendent, Nazareth SD
- Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
- Walter Schlegel, Superintendent, Pen Argyl SD
- David Bonenberger, Business Manager, Saucon Valley SD
- Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
- Douglas Wagner, Superintendent, Wilson SD
- Adam Lazarchak, Executive Director, BAVTS
- Stephen Curran, Business Manager, CIT
- Diane Serfass, Business Manager, MCTI
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○ John Burrus, Chief Human Resources Officer, Easton SD
○ Kathleen Smith, Executive Director of HR, Pocono Mountain SD
○ Margaret Schaffer, Director of HR & Curriculum, Delaware Valley SD
○ Robert Mauro, Interim Director of HR, Pleasant Valley SD

Resources:

● CDC the Schools Decision Tree: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf
● CDC Print Resources: https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc
● County of Bucks: Guidance for Bucks County Schools Reopenings - DAVID C. DAMSKER, M.D., M.P.H. (June 15, 2020)
● PA School Reopening Task Force Report June 18, 2020

Health and Safety Plan Governing Body Affirmation Statement

The plan was approved by a vote of:

___ Yes
___ No

Affirmed on: August 18, 2020
By:

(INSERT SIGNATURE OF BOARD PRESIDENT)

Mr. Chuck Longacre, President

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.