

October 6, 2020

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:00 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Shannon Patrick (alternate for Mike Faccinetto), Neiman, Sinkler, Gogel, Eichfeld, Dettmar (via Zoom) – six; Absent: Directors Donaher, Schenkel, Faccinetto, Longacre, – four.

Others Present: Mr. Adam Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry, II, Solicitor, Mr. Joseph Kovalchik, Superintendent of Northampton Area School District and BAVTS Superintendent of Record, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator; and interested staff members.

As both Chairperson Longacre and Vice Person Schenkel were absent, Attorney Spry called for a motion to appoint an Acting Chairperson for tonight's meeting. On a motion by Director Eichfeld, seconded by Director Patrick, and unanimous voice vote, Director Gogel was appointed Acting Chairperson.

The agenda was approved on the motion of Directors Eichfeld and Patrick and unanimous voice vote.

An Executive Session was held before the regular meeting regarding personnel matters.

The following minutes were approved on motion of Directors Patrick and Sinkler and unanimous voice vote:

Regular Meeting

September 1, 2020

The Report of the Secretary/Treasurer for the period ending August 31, 2020, was approved on motion of Directors Neiman and Sinkler and unanimous voice vote.

There were no visitors present and no public input.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
October 6, 2020

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through October 6, 2020 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Sinkler
SECOND BY: Director Eichfeld
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING
RECOMMENDATION:

That the following appointment be approved:

a. **Brian Moser**

Position: Construction Management Academy Instructor
(replacement for Joseph Pinto)

Salary: \$77,861.78 (Column C, Top), prorated for the 2020-21
school year, with benefits in accordance with the
Professional Employee benefit package.

Effective: Start date TBD pending release from current employer,
receipt of all required paperwork and drug screening
test

b. That the following individuals be granted a Family Medical Leave:

Employee #0429: Effective 9/8/20 – 9/11/20

Employee #0445: Effective 9/1/20 – 10/1/20 (intermittent leave)

c. That the following resignations be accepted:

Carrie Massey

Position: Custodian
Effective: October 14, 2020

Verne Orth

Position: Instructional Assistant
Effective: November 2, 2020

Robert Davis

Position: Part-Time Instructional Assistant
Effective: October 12, 2020

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

2. 2020-2021 STIPEND POSITIONS

- a.) That the resignation of Emily Hough as National Technical Honor Society Advisor for the 2020-2021 school year, be accepted, effective September 15, 2020.
- b.) That the appointment of Jennifer McGraw as National Technical Honor Society Advisor at a stipend of \$1,088.98 (pro-rated) for the remainder of the 2020-2021 school year, be approved, effective October 7, 2020.

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

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3. 2020-2021 SUBSTITUTES

RECOMMENDATION:

That the following individuals be approved as substitutes for the 2020-2021 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Joseph Kelhart
Kayla Mosser
Bruce Ward

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

4. TUITION-PAID STUDENTS

INFORMATION:

The following is a list of tuition-paid students for the 2020-2021 school term. Enrollment is pending receipt by BAVTS of the school district's acceptance of financial responsibility.

STUDENT ID #	GRADE	PROGRAM/SHOP	TUITION PAID BY
000380689	10	Fashion Institute	Nazareth Area School District

RECOMMENDATION:

That the student(s) listed above be enrolled at BAVTS for the 2020-2021 school term.

MOTION BY: Director Sinkler
SECOND BY: Director Patrick
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

5. LOCAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the individuals on the attached list be approved to serve on the Local Advisory Committee of Bethlehem Area Vocational-Technical School.

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none



BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL

**LOCAL ADVISORY COMMITTEE MEMBERS
2020-2021**

Mr. Luke Cunningham, Jr.
President
West Side Hammer Electric
1325 Clay Street
Bethlehem, PA 18018
610-868-3535
lcunningham@westsidehammer.com

Ms. Adrienne Jones
Administrative Director
Career Institute of Technology
5335 Kesslersville Road
Easton, PA 18040
610-258-2857
jones@citvt.com

Ms. Katherine O. Riess
Marketing Director
King, Spry, Herman, Freund & Faul LLC
One West Broad Street, Suite 700
Bethlehem, PA 18018
610-332-0390 Ext. 257
kriess@kingspry.com

Mr. David M. Lobach, Jr.
Chairman & CEO
Embassy Bank
P.O. Box 20405
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610-882-8801
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Mr. Don Cunningham
President & CEO
Lehigh Valley Economic Development Corp.
2158 Avenue C, Suite 200
Bethlehem, PA 18017
610-266-7565
dcunningham@lehighvalley.org

Mr. Kerry A. Wrobel
President
Lehigh Valley Industrial Park, Inc.
1720 Spillman Drive, Suite 150
Bethlehem, PA 18015-2164
610-866-4600
800-360-5847
kwrobel@lvip.org

Ms. Joane Hockenbury
Associate Vice President, Human Resources
Just Born Quality Confections
1300 Stefko Boulevard
Bethlehem, PA 18017
484-895-4058
JHockenbury@justborn.com

Mr. Chad Rockovits
District Manager
Metz Culinary Management
3395 Murphy Road
Walnutport, PA 18088
856-237-4138
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Mr. Jeffrey Zettlemyer
1304 East Sixth Street
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Ms. Karianne Gelinas
Talent Supply Coordinator
Lehigh Valley Economic Development Corp.
2158 Avenue C, Suite 200
Bethlehem, PA 18017
610-266-7565
kgelinas@lehighvalley.org

Ms. Sharon Scheirer
Sr. Coordinator, College Relations, Onboarding,
Employee Development
St. Luke's University Health Network
1110 St. Luke's Way
Allentown, PA 18109
sharon.scheirer@sluhn.org
484-526-3825

Mr. Rich Hobbs
President & CEO
Manufacturers Resource Center
7200A Windsor Drive
Allentown, PA 18106
rich.hobbs@mrcpa.org

Mr. Joseph Kovalchik
Superintendent
Northampton Area School District
2014 Laubach Avenue
Northampton, PA 18067
610-262-7811, Ext. 20202
kovalchj@nasdschools.org

Mr. Michael Galler
Supervisor of Curriculum
Bethlehem AVTS
3300 Chester Avenue
Bethlehem, PA 18020
610-866-8013, Ext. 380
gallerm@bavts.org

Mr. Adam Lazarchak
Executive Director
Bethlehem AVTS
3300 Chester Avenue
Bethlehem, PA 18020
610-866-8013, Ext. 103
lazarchaka@bavts.org

* BAVTS Superintendent of Record
(this position is rotated each school year
among the three sending school districts)

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

6. SNOW REMOVAL SERVICES FOR 2020-2021

RECOMMENDATION:

That the Joint Committee approve the attached agreement for snow removal services with Searock's Lawn Care for 2020-2021.

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none

**SNOW AND ICE REMOVAL SERVICE AGREEMENT BETWEEN
THE BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
AND
SEAROCK'S LAWN CARE**

THIS AGREEMENT is made by and between **BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL** (hereinafter "BAVTS") with an address of 3300 Chester Ave, Bethlehem, Pennsylvania, 18020, and **SEAROCK'S LAWN CARE** (hereinafter "VENDOR") with an office and place of business at **534 Bauer Road, Bath, PA, 18014**.

RECITALS

WHEREAS, VENDOR has indicated an interest in performing snow and ice removal services for BAVTS; and

WHEREAS, BAVTS is interested in utilizing the professional services of VENDOR to perform snow and ice removal services.

NOW THEREFORE, in consideration of the foregoing premises and mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Property Locations. Subject to the terms and the conditions set forth in this Agreement, VENDOR shall perform snow and ice removal services at the following BAVTS property locations (hereinafter referred to collectively and individually as the "Property"):

(a) BAVTS' property at 3300 Chester Avenue, Bethlehem Township, Pennsylvania (BAVTS' main location); and

(b) BAVTS' property located at 3266 Hecktown Road, Bethlehem Township, Pennsylvania – upon specific request by BAVTS.

2. Areas of Snow/Ice Removal.

(a) Snow plowing/shoveling. VENDOR shall plow/shovel the snow upon the Property as follows:

(i) 3266 Hecktown Road, Bethlehem Township: Entrance road and cul-de-sac leading to driveways; and

(ii) 3300 Chester Avenue, Bethlehem Township: All parking lots, driveways, exterior entrances, walkways, stairways, loading dock, and handicap access ramps (not blocking any fire hydrants/electrical equipment).

(b) Ice removal. VENDOR shall apply de-icing materials upon the Property as follows:

(i) 3266 Hecktown Road, Bethlehem Township: Entrance road and cul-de-sac leading to driveways; and

(ii) 3300 Chester Avenue, Bethlehem Township: All parking lots, driveways, and exterior entrances, walkways, stairways, loading dock, and handicap access ramps.

(iii) Ice melting material applied on walkways, concrete surfaces, and in front of exterior doors and garage doors should have anti corrosion properties and be listed as "Vegetation/Metal" safe. Material must be pre-approved by BAVTS.

3. Snow/Ice Removal Services. For purposes of this Agreement, VENDOR shall perform snow and ice removal services as follows:

(a) Should two (2) or more inches of snow fall upon the Property, VENDOR shall perform snow and ice removal services upon the Property automatically and without BAVTS' prior request.

(b) In the event that (i) less than two (2) inches of snow fall upon the Property; or (ii) ice accumulates (and less than two (2) inches of snow fall) upon the Property, and as such BAVTS desires VENDOR to provide snow and/or ice removal services, BAVTS shall be required to contact VENDOR to request the performance of services hereunder.

(c) VENDOR acknowledges and agrees that BAVTS' objective in entering into this Agreement is to ensure that the aforementioned areas of the Property are free of snow and ice prior to the start of each school day. As such, VENDOR shall use its best efforts to consult with BAVTS regarding the necessary response time and expected completion time to provide snow/ice removal services hereunder in a timely manner.

(d) Any areas that accumulate snow/ice bordered by a curb will require that the snow be moved so that it is not pushed/piled over the top of the curbing. Any

additional equipment required will be provided by VENDOR and included in the rate schedule in section 5. Price.

4. Term of Agreement. The term of this Agreement shall commence on the date of the execution of this Agreement and will continue through April 30, 2021; however, this term may be subject to earlier termination as provided in this Agreement.

5. Price.

(a) BAVTS agrees to pay VENDOR for snow and ice removal services pursuant to the following rate schedule:

Accumulation Method

Removal rates for the accumulation totals listed below. Rates shall include all necessary labor, materials, equipment, fuel, repairs and management services for snow and ice removal.

3300 Chester Avenue Property - pricing to include everything but salt and ice melt Cost

	Salt/ice melt only
Less than 1"	
1"-1.99"	\$ 900.00
2"-3.99"	\$ 1,400.00
4" - 5.99"	\$ 1,750.00
5" - 7.99"	\$ 2,200.00
8"-9.99"	\$ 2,500.00
10"+ Pricing structure	\$2,750 to 12", \$250/inch over 12"

3266 Hecktown Road Property - pricing to include everything but salt and ice melt Cost

	Salt/ice melt only
Less than 1"	
1"-1.99"	\$ 80.00
2"-3.99"	\$ 120.00
4" - 5.99"	\$ 130.00
5" - 7.99"	\$ 175.00
8"-9.99"	\$ 225.00
10"+ Pricing structure	\$250 to 12", \$50/inch over 12"

Removal Rate from BAVTS Property	\$ 85.00 price per load
Salt	\$ 240.00 price per ton applied
Vegetation/metal safe ice melt (to be approved by BAVTS)	\$ 26.00 price per bag applied

(b) VENDOR shall charge based upon the total accumulation basis as documented by a reputable weather source (WeatherWorks for the Bethlehem, PA 18020 or another source to be approved by BAVTS); price per ton of salt applied (minimum 1 ton); and vegetation/metal safe ice melt per bag applied (material to be approved by BAVTS).

(c) In the event that BAVTS requests that snow be physically removed from the Property, VENDOR shall charge \$85.00 per load of snow removed.

6. Payment. Payments due from BAVTS to VENDOR hereunder shall be made within ten (10) business days of BAVTS' receipt of VENDOR's invoice thereof.

7. BAVTS Obligations. BAVTS shall be responsible for marking all parking lots requiring snow and ice removal pursuant to this Agreement. VENDOR shall not be responsible for any damage to sod, curbing, or other piece of the Property not properly marked by BAVTS that may occur during VENDOR's performance in accordance with this Agreement, provided, however, that such damage does not occur as a result of VENDOR's negligent acts or omissions.

8. VENDOR Obligations.

(a) Insurance. VENDOR shall maintain workers' compensation insurance and liability insurance in amounts required by the Commonwealth of Pennsylvania at all times during the term of this Agreement. At the commencement of this Agreement, VENDOR shall provide BAVTS with satisfactory proof that VENDOR's workers' compensation insurance and liability insurance is in effect. BAVTS retains the right to

request satisfactory proof of VENDOR's workers' compensation insurance and liability insurance at any time during the term of this Agreement.

(b) Background Checks. At the commencement of this Agreement, VENDOR shall provide BAVTS with copies of recent background checks for all of VENDOR's then-current employees. Upon the hiring of any new employee during the term of the Agreement, VENDOR shall provide BAVTS with a copy of said employee's recent background check. BAVTS retains the right to reasonably request recent background checks for VENDOR's employees at any time during the term of this Agreement. For purposes of this subparagraph 8(b), "recent background check" shall mean a background check that has been performed within two (2) weeks of VENDOR's submission of the background check to BAVTS.

9. Indemnification. Except as otherwise set forth herein, and except as may be caused by the acts or omissions of BAVTS, its employees, agents, affiliates, associates or officers, VENDOR shall indemnify, defend, and hold harmless BAVTS from any and all actions, liabilities, claims, damages, suits, liens, judgments, attorneys' fees and costs arising out of, resulting from, or related in any way to VENDOR's performance under or regarding this Agreement. VENDOR's obligation to indemnify BAVTS pursuant to this Paragraph 9 shall survive the expiration or termination of this Agreement for any reason.

10. Termination. Either party may, without prejudice to any other right or remedy it may have, immediately terminate this Agreement, by written notice to the other party, if either of the following events occurs:

(a) Either party materially breaches any provision of this Agreement and fails to cure such breach within ten (10) days of written notice of breach given by the other party; or

(b) Either party becomes insolvent, makes an assignment for the benefit of creditors, files a petition for bankruptcy, becomes the subject of any receivership proceeding, or admits in writing its inability to pay its debts generally as they become due.

In the event of termination hereunder, VENDOR shall be compensated only for services performed in accordance with this Agreement and up to the date of termination.

11. Choice of Law. This Agreement shall be interpreted according to the laws of the Commonwealth of Pennsylvania. The parties agree to submit to the exclusive jurisdiction of the Northampton County Court of Common Pleas for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.

12. Integration. This Agreement represents the entire understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, contracts, understandings, negotiations, and other arrangement.

13. Severability. All agreements and covenants contained in this Agreement are severable, and in the event any of them are held to be invalid by any competent court, this Agreement will be interpreted as invalid agreements or covenants were not contained in this Agreement.

14. Waiver. The failure to enforce or require the performance at any time of the provisions of this Agreement shall in no way be construed to be a waiver of such provisions and shall not effect either the validity of this Agreement or any part hereof, or the right of any party thereafter to enforce each and every provision in accordance with the terms of this Agreement.

15. Amendment and Modification. This Agreement may be amended, modified or supplemented only by the written agreement of BAVTS and VENDOR.

16. No Assignment. This Agreement shall not be assigned or subcontracted, whether individually or by operation of law, by either party hereto.

17. No Waiver of Immunity. Nothing in this Agreement shall be construed to waive or reduce BAVTS' rights pursuant to the Political Subdivisions Tort Claims Act.

18. Notices. Any notice, request, demand, statement or payment shall be given in writing, by facsimile, email, mail, and shall be delivered to the recipient to the addresses for each party as provided herein.

19. Authority. The parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have hereunto set their hands and seals on the year and date specified below.

DATE: _____

Title: _____
Searock's Lawn Care

DATE: _____

Title: _____
Bethlehem Area Vocational-Technical School

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

7. SERVICE CONTRACT RENEWAL – TRANE U.S. INC.

INFORMATION:

At the September Joint Committee meeting the Executive Director was authorized to enter into a service agreement with Trane U.S. Inc. for amounts not to exceed the amounts stated below, but with clear direction to negotiate lower prices and to notify the Joint Committee members of the outcome of the negotiations. The initial pricing for the period September 1, 2020 through August 31, 2023 with proposed contract pricing per CoStars contract number 008-274 was:

Year 1 - \$31,462

Year 2 - \$32,720

Year 3 - \$34,029

Following negotiations with Trane, the Executive Director entered into the agreement with the reduced, revised pricing:

Year 1 - \$30,857

Year 2 - \$31,474

Year 3 - \$32,103

In addition, Trane offered optional pricing for Year 4 at \$32,745 and Year 5 at \$33,400. This option is available through October 31, 2020.

Last year our contracted payments totaled \$30,252. The air handling units and cooling tower are serviced under the agreement.

RECOMMENDATION:

We are recommending that the Joint Committee authorize the Executive Director to enter into an optional 4th and 5th year agreement extension with Trane U.S. Inc. for the period of September 1, 2023 through August 31, 2025.

MOTION BY: Director Sinkler

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Patrick, Neiman, Sinkler, Gogel, Dettmar, Eichfeld -
six; Nay: none



PRICING AND ACCEPTANCE

COSTARS#008-274

Site Address:
 Bethlehem Area Vocational Tech
 3300 Chester Avenue
 BETHLEHEM, PA 18020

Bethlehem Area Vo-Tech
 3300 Chester Avenue
 BETHLEHEM, PA 18020

Trane Service Agreement

This Service Agreement consists of the pages beginning with the title page entitled "Scheduled Service Agreement," the consecutively numbered pages immediately following such title page, and includes and ends with the Trane Terms and Conditions (Service) (collectively, the "Service Agreement" or "Agreement"). Trane agrees to inspect and maintain the Covered Equipment according to the terms of this Service Agreement, including the "Terms and Conditions," and "Scope of Services" sections. Trane agrees to give preferential service to Service Agreement Customer over non-contract customers.

Service Fee

As the fee(s) (the "Service Fee(s)") for the inspection and maintenance services described in the Scope of Services section with respect to the Covered Equipment, Customer agrees to pay to Trane the following amounts, plus applicable tax, as and when due.

	Year 1	Year 2	Year 3
Annual Due Date	September 1, 2020	September 1, 2021	September 1, 2022
Annual Payment plus applicable tax	\$30,857.00	\$31,474.00	\$32,103.00
Quarterly Payment plus tax Reflects 2.5% finance charge	\$7,907.11	\$8,065.21	\$8,226.40
**Prepayment Discounts - Invoice to be issued at start of contract and is due net 15 days from date of invoice. Tax will be calculated based upon the pre-discounted price	3% One Year In Advance	4.2% Prepay 2 Years in Advance	5.8% Prepay 3 Years in Advance
Prepayment Due* plus applicable tax	\$29,931.29	\$59,713.10	\$88,956.83
Prepayment Discount Savings**	\$925.71	\$2,617.90	\$5,477.17

4th and 5th yr option: Good thru 10-31-20

	Year 4	Year 5
Annual Due Date	September 1, 2023	September 1, 2024
Annual Payment plus applicable tax	\$32,745.00	\$33,400.00
Quarterly Payment plus tax Reflects 2.5% finance charge	\$8,380.91	\$8,558.75
**Prepayment Discounts - Invoice to be issued at start of contract and is due net 15 days from date of invoice. Tax will be calculated based upon the pre-discounted price	7.5% Prepay 4 Years in Advance	10% Prepay 5 Years in Advance
Prepayment Due* plus applicable tax	\$117,640.58	\$144,521.10
Prepayment Discount Savings**	\$9,538.43	\$16,057.90

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

J.(1.) CLOSE OF FISCAL YEAR 2019-2020

INFORMATION:

The audit of the fiscal year ended June 30, 2020 is complete. The revenues in excess of expenditures for the general fund have been calculated at a net of \$1,136,661.04. We are recommending that at the November Joint Committee Meeting the Joint Committee approves 50% of the excess funds be transferred into BAVTS Capital Reserve fund for future building expansions and renovations and the remaining 50% of excess funds be returned to the districts as listed below. The excess funds are returned to the districts based on the 2019-20 funding pro-ratio.

Transfer to BAVTS Capital Reserve Fund: \$ 568,330.52

Return to Districts:

Bethlehem Area:	\$ 420,787.50
Northampton Area:	114,795.94
Saucon Valley:	32,747.08

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

J.(2.) GOVERNOR'S EMERGENCY EDUCATION RELIEF (GEER) CONTINUITY OF EDUCATION EQUITY GRANT

INFORMATION:

BAVTS has been awarded a \$155,803 grant under the Governor's Emergency Education Relief (GEER) Funds. Funds will be used to purchase supplies and equipment to assist with in-person, hybrid and online learning models; to reduce the sharing of program materials; to assist with social distancing; and to mitigate the spread of the virus. In the event that grant purchases will exceed bid thresholds, the administration will solicit bids and request the Joint Committee approve the awards at a later meeting.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

J.(3.) FREE CAFETERIA MEALS EFFECTIVE SEPTEMBER 29, 2020 THROUGH
DECEMBER 31, 2020

INFORMATION:

The Pennsylvania Department of Education (PDE) has approved the Bethlehem Area Vocational-Technical School to temporarily offer free lunches to students under the Seamless Summer Option (SSO) through December 31, 2020, or earlier if funding for the program is exhausted. BAVTS started serving meals under the SSO program September 29th. Lunches are available to students attending BAVTS for in-person classes from Tuesday through Friday. Lunches will not be provided on Mondays, over the weekend or when schools are closed for holidays.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
October 6, 2020

J. (4.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending August 31, 2020.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

Sf

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

J.(5.) HOUSE PROJECT REPORT

Mr. Lazarchak informed the Joint Committee members present that Mr. Brian Moser, who was approved as the new Construction Management Academy Instructor earlier this evening, came in last week to meet with the team of instructors for the house project. Mr. Moser was present at tonight's meeting and updated the Joint Committee members on the progress that was made over the summer months. He is in the process of checking on the status of permits and inspections so that they can move ahead with the project. Plumbing and electrical will be installed soon, followed by the drywall. Mr. Moser plans to be able to start his new position no later than November 4.

UNFINISHED BUSINESS

Mr. Lazarchak informed the Joint Committee members present that the Mechatronics program will be ready to implement for the 2020-21 school year at no expense to the taxpayers/general fund. Equipment has been purchased through grants and we are able to use existing staff as instructors for this program.

Mr. Lazarchak reported that we have been getting many requests for the Food Truck and we may want to consider creating a position similar to the Construction Management Instructor, for events involving the food truck. This could also be used as a Co-op opportunity for students. Administration will be coming back to the Joint Committee in the future with proposals in this regard. Food trucks have gained even more popularity during the pandemic, with restaurants unable to accommodate patrons and the public feeling more comfortable with a drive-through or "grab and go" experience. Not only is the food truck an instructional tool, but a great way to market the school and The Bridges Foundation.

NEW BUSINESS

Mr. Lazarchak informed the Joint Committee members present that we will not be running our traditional Open House this year, but more of an informational night conducted virtually. As we are still in the planning phase, any additional information, Zoom links, etc., will be shared with the Joint Committee.

Mr. Michael Galler, Supervisor of Curriculum, reported that we have applied for a competitive equipment grant to be used to purchase equipment for the Automotive Technology and Carpentry programs as well as for the Mechatronics Program which will be starting next school year.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

October 6, 2020

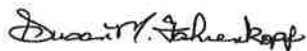
NEW BUSINESS, Cont'd.

Mr. Galler also discussed the Chapter 339 program approval process that the school is undergoing. He will be seeking a Joint Committee member to volunteer for the debriefing that will take place sometime in December.

Both Mr. Galler and Mr. Lazarchak gave a "shout out" to the instructors for their efforts thus far in the school year and their ability to overcome the many obstacles involved in offering instruction during these unprecedented and challenging times.

The meeting adjourned at 7:30 p.m. on the motion of Director Eichfeld, seconded by Director Sinkler and unanimous voice vote.

Attest,



Susan M. Fahrenkopf
Joint Committee Secretary