

May 5, 2020

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:04 p.m. via *Zoom Meetings*, for general purposes.

Members Present: Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel, Dettmar, Eichfeld, Longacre – nine; Absent: none.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Ms. Avery Smith, Alternate Solicitor, Dr. Craig Butler, Superintendent of Saucon Valley School District and Superintendent of Record for BAVTS, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator; and interested staff members.

The agenda was approved on motion of Director Dettmar, seconded by Director Donaher and carried by the following roll call vote: Aye: Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel, Dettmar, Eichfeld, Longacre - nine; Nay: none

An Executive Session was prior to the start of the regular meeting to discuss personnel and legal matters.

The minutes of the April 7, 2020 meeting were approved on motion by Director Eichfeld, seconded by Director Schenkel, and carried by the following roll call vote: Aye: Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel, Dettmar, Eichfeld, Longacre - nine; Nay: none

The Report of the Secretary/Treasurer for the period ending March 31, 2020, was approved on motion of Directors Faccinetto, seconded by Director Eichfeld and carried by the following roll call vote: Aye: Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel, Dettmar, Eichfeld, Longacre - nine; Nay: none

There were no visitors present, and no public input.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
May 5, 2020

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through May 5, 2020 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Donaher
SECOND BY: Director Dettmar
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler (except
Check #28320), Gogel, Dettmar, Eichfeld, Longacre - nine; Nay:
none; Abstain: Director Schenkel (for Check #28320 only)

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

May 5, 2020

To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

That the following retirement be accepted:

Kathleen Petko

Position:

Purchasing & Receipts Clerk

Effective:

October 15, 2020

MOTION BY: Director Sinkler

SECOND BY: Director Faccinnetto

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinnetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

2. ELECTION OF TREASURER

INFORMATION:

Section 1850.3 (d) of the Public School Code states: "Each year during the month of December, the Joint Committee shall choose from its members a chairman and vice-chairman, each to serve for one year; and **shall, annually, during the month of May, elect a treasurer to serve for one year, beginning the first Monday in July following such election;** and shall, during the month of May, once every four years, elect a secretary, who may or may not be a member of the area vocational-technical school board, to serve for a term of four years, beginning the first Monday of July following such election."

RECOMMENDATION:

- a.) That the salary for the Treasurer of the Bethlehem AVTS for 2020-2021 be fixed at \$850.00. This amount remains the same as the 2019-2020 school year.
- b.) That Susan M. Fahrenkopf be elected Treasurer of the Bethlehem AVTS for a term of one year beginning July 1, 2020.
- c.) That the bond of the Treasurer be fixed at \$50,000.00, premium to be paid by the Joint Committee.

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

3. JOINT PURCHASING BOARD BID AWARDS

RECOMMENDATION:

That the attached bids awarded through the Northampton/Monroe/Pike County Joint Purchasing Board be approved for the 2020-2021 school year.

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD
 SUMMARY OF BID AWARDS
 2020-2021 SCHOOL YEAR

Item #	District	Company Awarded	Brand Name Awarded	Case Qty	Price/Case	Total Amount
CP-3	BethlehemArea V6-Tech	W.B. Mason	Pacon PAC2433	10	\$26.60	\$ 266.00
XP-1	BethlehemArea V6-Tech	W.B. Mason	Mason Flagship	40	\$22.96	\$ 918.40
	BethlehemArea V6-Tech Total					\$ 1,184.40

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

4. APPLE COMPUTER REFRESH

INFORMATION:

In the 2019-20 budget, we planned to update two (2) creative cluster classrooms that utilize Apple computers. The Joint Committee has previously approved our participation in the Chester County Joint Purchasing Board's Pennsylvania Apple Computer Bid. BAVTS will be purchasing items directly through Apple. This refresh was also reviewed with the Joint Committee at the meeting last month. In addition, the Joint Committee approved a budget transfer at the April meeting that included the purchase of laptops that are also included in the recommendation below.

RECOMMENDATION:

That the Joint Committee approve the purchase of 50 computers and 10 laptops from Apple for the total price of \$98,370. A copy of the quote is attached.

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld - eight; Nay: Director Longacre - one

Apple Inc. Education Price Quote

Customer:	Jamie Quick BETHLEHEM AREA VOC-TECH SCHOOL Phone: 6102162828 email: quickj@bavts.org	Apple Inc:	Archie Jenkins III 5505 W Parmer Lane Bldg 7 Austin, TX 78727 Phone: +1-737-2193098 email: ajenkinsiii@apple.com
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Apple Quote: 2206226860

Quote Date: Monday, April 20, 2020

Quote Valid Until: Wednesday, May 20, 2020

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Chester County IU:
 Apple Corporate Contract Number: 4925
 Customer Contract Number: CCSDJP APPLE BID 1516-1 for 2019-2020

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	21.5-inch iMac with Retina 4K display Part Number Z0VY Configuration: <ul style="list-style-type: none"> • 065-C7GM 3.0GHz 6-core 8th-generation Intel Core i5 processor, Turbo Boost up to 4.1GHz • 065-C6YV 16GB DDR4 Onboard Memory • 065-C6YY 1TB Fusion Drive storage • 065-C7GW Radeon Pro 560X with 4GB GDDR5 memory • 065-C6XC Apple Magic Mouse 2 • 065-C6XH Magic Keyboard – US English 	50	\$1,579.00	\$78.00	\$1,501.00	\$75,050.00
2	4-Year AppleCare+ for Schools – iMac Part Number S7735LL/A	50	\$169.00	\$8.00	\$161.00	\$8,050.00
3	MBA 5PK SG 13.3 Part Number Z0YF Configuration: <ul style="list-style-type: none"> • 065-C7TY 1.1GHz quad-core 10th-generation Intel Core i5 processor, Turbo Boost up to 3.5GHz • 065-C7VM Intel Iris Plus Graphics • 065-C7V2 16GB 3733MHz LPDDR4X memory • 065-C7V4 512GB SSD storage • 065-C7VN Force Touch trackpad 	10	\$1,359.00	\$68.00	\$1,291.00	\$12,910.00

- 065-C7VP Two Thunderbolt 3 ports
- 065-C7VQ Touch ID
- 065-C7VT Retina display with True Tone
- 065-C7WN Backlit Magic Keyboard – US English
- 065-C8M4 Accessory Kit

4	4-Year AppleCare+ for Schools – MacBook Air Part Number S7738LL/A	10	\$249.00	\$13.00	\$236.00	\$2,360.00
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Extended EDU List Price Total **\$103,480.00**

Total Discount **\$5,110.00**

Extended Discounted Price Subtotal **\$98,370.00**

- Additional Tax **\$0.00**

- Estimated Tax **\$0.00**

Extended Discounted Total Price* **\$98,370.00**

*In most cases Extended discounted Total price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2206226860. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
 - APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER

- APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL {QuoteExpirationDate} UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 2017602
Opportunity ID: 18000003879812
<https://ecommerce.apple.com>
Fax:

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Document rev 10.6.1

Date of last revision – June 20th, 2016

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

5. PROPOSED 2020-2021 SCHOOL CALENDAR

INFORMATION:

BAVTS administration has been working closely with representatives of the three districts attempting to develop a calendar for the 2020-2021 school term that mirrors the districts. Attached is the proposed calendar for 2020-2021 as well as a matrix indicating the remaining conflicting days within the three school districts and BAVTS.

The proposed calendar detailing paid holidays for 12-month employees, per the respective employee agreements, for the 2020-2021 school year is also presented for review and approval.

RECOMMENDATION:

That the 2020-2021 school calendars be approved as presented.

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

Bethlehem Area Vocational-Technical School 2020-2021 Calendar

- 25 New Teacher In-Service
 - 26 New Teacher In-Service
 - 27 In-Service (1 of 6)
 - 28 In-Service (2 of 6)
 - 31 **FIRST DAY FOR STUDENTS**
First Day For BASD, NASD and BAVTS
(Saucon Valley starts 8/24)
- B - 1
N - 1
SV - 1

AUGUST '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 12 In-Service (5 of 6)
 - 15 **PRESIDENTS' DAY - CLOSED**
- B - 18
N - 18
SV - 18

- 7 **Labor Day - CLOSED**
 - 28 **Yom Kippur**
(BAVTS, Northampton - Open)
(In-Service for SV,
BASD Closed))
- B - 20 (Closed 9/28)
N - 21
SV - 20 (In-Service 9/28)

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- B - 23
N - 23
SV - 23

- 12 **Columbus Day**
BAVTS In-Service (3 of 6)
NASD, BASD In-Service,
SV Open

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1 Spring Recess Begins
(ALL DISTRICTS AND BAVTS
CLOSED UNTIL 4/6/21)
 - 2 **GOOD FRIDAY - CLOSED**
 - 6 ALL SCHOOLS REOPEN
- B - 19
N - 19
SV - 19

- 3 **Election Day**
BAVTS In-Service (4 of 6)
BASD In-Service, NASD and SV
Open
 - 25 **Thanksgiving Recess Begins**
BAVTS, BASD CLOSED,
NASD In-Service
SV Early Dismissal
 - 30 **Thanksgiving Recess Ends**
For BAVTS, BASD, NASD
SV Open
- B - 16 N - 16 SV - 16

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 31 **MEMORIAL DAY - CLOSED**
- B - 19 (BASD Closed for Primary
Day - TBD)
N - 20
SV - 20

- 1 ALL SCHOOLS RE-OPEN
 - 23 BAVTS, NASD Open
SV Early Dismissal
Winter Holiday Break Begins
For BASD
 - 24 ALL SCHOOLS CLOSED UNTIL
1/4/21
- B - 16 (Closed 12/23)
N - 17
SV - 17

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE '21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 9 Last Day For Students
 - 10 Last Day For Teachers
In-Service (6 of 6)
- B - 7
(Last Student Day 6/11)
N - 4
(Last Student Day 6/4 - 1/2 day)
SV - 3
(Last Student Day 6/3)

- 4 ALL SCHOOLS RE-OPEN
 - 18 **M.L. KING DAY - CLOSED**
- B - 19
N - 19
SV - 18 (In-Service 1/15)

JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- B - 179
N - 179
SV - 176

STUDENT/TEACHER DAYS			
Aug.	1/3	Feb.	18/19
Sept.	21/21	Mar.	23/23
Oct.	21/22	Apr.	19/19
Nov.	16/17	May	20/20
Dec.	17/17	June	7/8
Jan.	19/19	TOTAL	182/188



BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL

2020-2021 SCHOOL CALENDAR

New Teacher In-Service Day	Tuesday	August 25, 2020
New Teacher In-Service Day	Wednesday	August 26, 2020
In-Service Day (1 of 6)	Thursday	August 27, 2020
In-Service Day (2 of 6)	Friday	August 28, 2020
School Session Begins	Monday	August 31, 2020
School Closed for Labor Day Holiday	Monday	September 7, 2020
Columbus Day - In-Service Day (3 of 6)	Monday	October 12, 2020
Election Day - In-Service Day (4 of 6)	Tuesday	November 3, 2020
School Closed for Thanksgiving Holiday	Wednesday	November 25, 2020
	Thursday	November 26, 2020
	Friday	November 27, 2020
	Monday	November 30, 2020
School Closed for Winter Holiday	Thursday	December 24, 2020
	Friday	December 25, 2020
	Monday	December 28, 2020
	Tuesday	December 29, 2020
	Wednesday	December 30, 2020
	Thursday	December 31, 2020
	Friday	January 1, 2021
School Closed for Martin Luther King Holiday	Monday	January 18, 2021
In-Service Day (5 of 6)	Friday	February 12, 2021
School Closed for Presidents' Day Holiday	Monday	February 15, 2021
School Closed for Spring Recess	Thursday	April 1, 2021
	Friday	April 2, 2021
	Monday	April 5, 2021
School Closed for Memorial Day Holiday	Monday	May 31, 2021
Last Day for Students	Monday	June 9, 2021
Last Day for Teachers - In-Service Day (6 of 6)	Tuesday	June 10, 2021
<hr/>		
Total Number of Days for Students	=	182
Total Number of Days for Teachers	=	188

CALENDAR COMPARISONS FOR 2020-2021

CATEGORY	DATE	BETHLEHEM	NORTHAMPTON	SAUCON VALLEY	BAVTS
In-Service/Teacher Prep		8/24 – 8/28 Mon. – Fri.	8/24 – 8/27 Mon. – Thurs.	8/19 – 8/21 Wed. – Fri.	8/25-8/26 (New Teachers) Tues. – Wed.
					8/27 – 8/28 (All)
First Day for Students		8/31/20	8/31/20	8/24/20	Thurs. – Fri.
		Monday	Monday	Monday	8/31/20
Labor Day Holiday	9/7/20	Closed	Closed	Closed	Monday
	Monday				Closed
Yom Kippur	9/28/20	Closed	Open	In-Service	Open
	Monday				
Columbus Day	10/12/20	In-Service	In-Service	Open	In-Service
	Monday				
Election Day	11/3/20	In-Service	Open	Open	In-Service
	Tuesday				
In-Service	11/25/20	Closed	In-Service	Early Dismissal	Closed
	Wednesday				
Thanksgiving Holiday	11/26/20 – 11/30/20	Closed 11/26 – 11/30	Closed 11/26 – 11/30	Closed 11/26 – 11/27	Closed 11/26 – 11/30
	Thurs. – Mon.	Thurs. – Mon.	Thurs. – Mon.	Thurs. – Fri.	Thurs. – Mon.
Winter Holiday/Christmas Break				Open Monday, 11/30	
				Early Dismiss Wed., 12/23	
		Closed 12/23/20 – 1/1/21	Closed 12/24/20 – 1/1/21	Closed 12/24/20 – 1/1/21	Closed 12/24/20 – 1/1/21
		Wed., 12/23 – Fri., 1/1	Thurs., 12/24 – Fri., 1/1	Thurs., 12/24 – Fri., 1/1	Thurs., 12/24 – Fri., 1/1
		School Opens Mon., 1/4	School Opens Mon., 1/4	School Opens Mon., 1/4	School Opens Mon., 1/4
In-Service	1/15/21	Open	Open	In-Service	Open
	Friday				
Martin Luther King Holiday	1/18/21	Closed	Closed	Closed	Closed
	Monday				
In-Service	2/12/21	In-Service	In-Service	In-Service	In-Service
	Friday				
Presidents' Day Holiday	2/15/21	Closed	Closed	Closed	Closed
	Monday				
Spring Recess/Easter Break	4/1/21 – 4/5/21	Closed	Closed	Closed	Closed
	Thurs. – Mon.				
In-Service Day (Primary Day-Date TBD)		Closed	Open	Open	Open
Memorial Day Holiday	5/31/21	Closed	Closed	Closed	Closed
	Monday				
Last Day for Students		6/11/21	6/4/21 (1/2 day)	6/3/21	6/9/21
		Friday	Friday	Thursday	Wednesday
In-Service/Record Day		6/14/21 – 6/16/21	6/7/21	6/4/21	6/10/21
		Mon. – Wed.	Monday	Friday	Thursday
Teachers' Last Day		6/16/21	6/7/21	6/4/21	6/10/21
		Wed.	Monday	Friday	Thursday
Total Days		181/190	180/188	184/192	182/188



BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL

HOLIDAY SCHEDULE FOR 2020-2021 FOR THE FOLLOWING EMPLOYEE GROUPS:

ADMINISTRATION
ADMINISTRATIVE SUPPORT
CLERICAL
CUSTODIAL & MAINTENANCE *(IF HIRED AFTER 7/1/2012)*

2020

Friday	July 3, 2020	Independence Day
Monday	September 7, 2020	Labor Day
Thursday	November 26, 2020	Thanksgiving Day
Friday	November 27, 2020	Thanksgiving Break
Friday	December 25, 2020	Christmas Day

2021

Friday	January 1, 2021	New Year's Day
Monday	January 18, 2021	MLK Day
Monday	February 15, 2021	President's Day
Friday	April 2, 2021	Good Friday
Monday	May 31, 2021	Memorial Day

FLEX HOLIDAY OPTIONS (CHOOSE THREE DAYS)

Wednesday	November 25, 2020	Thanksgiving Break
Monday	November 30, 2020	Thanksgiving Break
Thursday	December 24, 2020	Winter Recess
Monday	December 28, 2020	Winter Recess
Tuesday	December 29, 2020	Winter Recess
Wednesday	December 30, 2020	Winter Recess
Thursday	December 31, 2020	Winter Recess
Thursday	April 1, 2021	Spring Recess
Monday	April 5, 2021	Spring Recess

Thirteen (13) holidays

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

6. 2020-2021 BETHLEHEM AVTS BUDGET

INFORMATION:

At the regular meeting of the Joint Committee on March 3, 2020, the Joint Committee approved the preliminary budget for 2020-2021.

At the April 7, 2020 meeting, the Joint Committee discussed the financial challenges impacting the member districts as a result of the ongoing COVID-19 pandemic. As a result of that the discussion and additional conversations with our districts, BAVTS administration reviewed the 2020-2021 to address the concerns of our districts and has revised the 2020-2021 budget.

RECOMMENDATION:

That the Joint Committee approve the preliminary 2020-2021 Bethlehem Area Vocational-Technical School budget in the amount of \$12,554,241 and recommend the adoption of that budget by the three participating school districts' Board of Directors.

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

7. BUDGET TRANSFERS

RECOMMENDATION:

That the following budget transfers be approved as presented.

#	Account	Description	To	From	REASON
1	10.2840.438.000.000	Repair/Maint. of IT Equip.	32,442.00		Reallocate funds for IT maintenance/service
	10.2840.650.000.000	Tech. Related Supplies/Software		12,442.00	Reallocate available funds
	10.2840.766.000.000	Capital Tech Replace. Equip.		20,000.00	Reallocate available funds
2	10.5220.990.000.000	Transfer to House Project	50,000.00		Summer & add. expense to finish/start new
	10.1110.515.000.000	Bus Transportation		1,750.00	Reallocate available funds
	10.1330.515.000.000	Bus Transportation		1,000.00	Reallocate available funds
	10.1342.510.000.070	Transportation		3,450.00	Reallocate available funds
	10.1370.515.000.000	Bus Transportation		1,000.00	Reallocate available funds
	10.1380.122.000.000	Salaries - Substitutes		12,800.00	Reallocate available funds
	10.1380.515.000.000	Bus Transportation		11,000.00	Reallocate available funds
	10.3210.580.000.000	Student Activity Travel		19,000.00	Reallocate available funds

MOTION BY: Director Sinkler
SECOND BY: Director Faccinetto
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
May 5, 2020

8. 2019-2020 CAREER-TECHNICAL ADVISOR STIPENDS

RECOMMENDATION:

That the stipend for the following faculty members be approved as presented:

Cantrel, Jeffrey	\$94.98
Giamoni, Michael	\$31.66
Green, Natalie	\$126.64
Karb, John	\$253.28
Mirza, Dan	\$221.62
Stilgenbauer, Jenifer	\$348.26
Thom, Angela	\$158.30
Wheatley, Moreen	\$158.30

MOTION BY:
SECOND BY:
ROLL CALL

Director Sinkler
Director Faccinetto
Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Neiman, Schenkel, Sinkler, Gogel,
Dettmar, Eichfeld, Longacre - nine; Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

J. (1.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts.....	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members.....	5
Void.....	6
Pending Approval	7

BET.HLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
May 5, 2020

J. (2.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending March 31, 2020.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

Sf

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

J.(3.) HOUSE PROJECT REPORT

Mr. Lazarchak reported that contractors have been installing gutters and spouting over the last two weeks. Work will be done on finishing the exposed front roof, as it needs to be buttoned up in order to protect from water damage. We are in the process of getting prices for drywall. Electrical still needs to get roughed in. We hope to bring names of instructors and students to the Joint Committee in June for approval for summer positions to support the house project, with the intention to have them start work in July.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

L. 1. BUDGET TRANSFERS:

INFORMATIONAL ITEM:

At the June meeting, the administration plans to present budget transfers to request a transfer of funds to the Capital Reserve fund for the capital projects/improvements previously presented at the January Joint Committee meeting. Due to the ongoing COVID-19 pandemic we were not able to proceed with the projects. In addition, the administration will also request a reallocation of funds associated with personnel and benefit savings to transfer additional funds into its EBTEP reserves. We have been making an additional contribution to EBTEP at end of the fiscal year for a number of years to replenish our reserve months.

BET.HLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 5, 2020

L.2. BRIDGES AGREEMENTS:

INFORMATIONAL ITEM:

Included in the 2019-2020 and 2020-2021 budgets is the PT Director of Development and Marketing Director Position that is reimbursed by the Bridges Foundation. The current agreements with Bridges and the employee expire June 30, 2020. The agreements will be presented at the June 2020 meeting for approval for a 1 year term for the 2020-2021 fiscal year.

NEW & MISCELLANEOUS BUSINESS

Mr. Galler informed the Joint Committee members that Walmart had once again provided a generous donation to the school of four pallets of boxes which will be used for locker cleanout. Curbside pickup will be scheduled due to the ongoing Covid-19 crisis.

Mr. Lazarchak informed the Joint Committee members that he had received prices for yard signs to honor our seniors; the cost would be significantly less than what is normally expended for the annual Senior Recognition Ceremony, which is not able to be held due to the shutdown. A motion was made by Director Schenkel and seconded by Director Sinkler approving the purchase of these signs at a cost no to exceed \$2,000. This motion was carried by the following roll call vote: Aye: Directors Donaher, Faccinnetto, Neiman, Schenkel, Sinkler, Gogel, Dettmar, Eichfeld, Longacre - nine; Nay: none

Director Gogel noticed that there was an error regarding the date of the next Joint Committee meeting; it was listed as Tuesday, June 3 rather than Tuesday, June 2. After discussion, and due to the rescheduling of the primary election to June 2, it was decided to move the meeting to Wednesday, June 3. Mrs. Fahrenkopf will send an e-mail advising of the change in date and be sure to have the appropriate legal ad placed.

Director Schenkel expressed her appreciation to the IT department for their efforts aiding in online learning during this unprecedented time.

The meeting adjourned at 7:46 p.m. on the motion of Directors Faccinnetto and Donaher and unanimous voice vote.

Attest,



Susan M. Fahrenkopf
Joint Committee Secretary