

January 5, 2021

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:01 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors, Faccinetto, Neiman, Schenkel, Sinkler (via Zoom), Gogel, Makary, Eichfeld, Dettmar - eight. Absent – Director Donaher - one.

Others Present: Mr. Joseph Kovalchik, BAVTS Superintendent of Record and Superintendent of Northampton Area School District; Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry II, Solicitor, Mrs. Debra Miller, Business Administrator; Mrs. Susan Fahrenkopf, Secretary/ Treasurer, and interested staff members.

The agenda was approved on the motion of Directors Faccinetto and Gogel and unanimous voice vote.

There was no Executive Session held.

The following minutes, amended to note that Director Dettmar was present and nominated himself as Vice Chairperson, were approved on motion of Directors Faccinetto and Dettmar and unanimous voice vote:

Reorganization Meeting December 2, 2020

The following minutes were approved on motion of Directors Faccinetto and Neiman and unanimous voice vote:

Regular Meeting December 2, 2020

The Report of the Secretary/Treasurer for the period ending November 30, 2020, was approved on motion of Directors Faccinetto and Eichfeld and unanimous voice vote.

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PAYMENT OF BILLS

RECOMMENDATION:

GENERAL BUDGET

That the bills through January 5, 2021 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Faccinetto
SECOND BY: Director Dettmar
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

- a. That the following appointments be approved:

Heather Hershey

Position: Part-Time Instructional Assistant
(replacement for Lynn DeBonis)

Salary/Benefits: \$21.50 per hour, with no health benefits.
All other terms in accordance with the
Instructional Assistants Agreement

Effective: January 12, 2021, pending receipt of
all required paperwork and Drug Screening

- b. That the following individuals be granted a FFCRA Leave of Absence:

Employee #0486: Effective 12/8/20 – 12/11/20

- c. That the following retirement be accepted:

Kevin Strawn

Position: Electrical Construction Instructor

Effective: June 30, 2021

MOTION BY: Director Faccinetto

SECOND BY: Director Dettmar

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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2. TUITION-PAID STUDENTS

INFORMATION:

The following is a list of tuition-paid students for the 2020-2021 school term. Enrollment is pending receipt by BAVTS of the school district's acceptance of financial responsibility.

STUDENT ID #	GRADE	PROGRAM/SHOP	TUITION PAID BY
000380689	10	Fashion Institute	Nazareth Area School District
000380783	12	Web Design and Development	Nazareth Area School District
000380786	12	Graphic Communications	Easton Area School District

RECOMMENDATION:

That the student(s) listed above be enrolled at BAVTS for the 2020-2021 school term.

MOTION BY: Director Faccinetto

SECOND BY: Director Dettmar

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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3. AUDIT REPORT

RECOMMENDATION:

That the attached Audit Report prepared by Gorman & Associates, P.C., for the period ended June 30, 2020, be accepted and spread upon the minutes.

MOTION BY: Director Faccinetto
SECOND BY: Director Dettmar
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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4. NEW LOCAL ADVISORY COMMITTEE MEMBER

RECOMMENDATION:

That Andrew Hammer, Executive Director of SkillsUSA Council, be appointed as an additional member of the Local Advisory Committee of Bethlehem Area Vocational-Technical School for the remainder of the 2020-2021 school year.

MOTION BY: Director Faccinetto

SECOND BY: Director Dettmar

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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5. MAIN BUILDING ROOF

INFORMATION:

The warranty on the main building roof will expire on November 13, 2021. In the 2018 Capital Improvement Plan that was presented to the Joint Committee at their September 4, 2018 meeting, the cost to repair and recoat the roof was estimated to be \$1.4M and total replacement cost was estimated to be \$3.5M.

At the August 4, 2020 meeting, Administration advised the Joint Committee that they had been in contact with Tremco to discuss roof coating options to extend the life of the main roof and provide additional warranty coverage. The cost estimates associated with the Tremco coating option appear to be considerably lower than the estimates that were provided in the Capital Improvement plan two years ago. Tremco performed a survey of the roof in early November to assess the condition of the main roof. Results of the scan indicated that our roof was generally sound with some deficiencies and that it would be a good candidate for restoration. The estimated cost of the project is \$1,227,602.

Weatherproofing Technologies, Inc./Tremco has been awarded the building services contract through the Keystone Purchasing Network. BAVTS is a member of KPN. The estimated cost provided by Tremco was based upon the awarded line item costs. The administration would prefer to utilize KPN contract pricing for the procurement of services. We would like to complete the project prior to next fall when the existing warranty expires.

Weatherproofing Technologies, Inc. has conducted on-site walkthroughs with vendors and developed specifications to secure pricing that will be presented to BAVTS in the middle of January. There is no commitment from BAVTS for them to secure the pricing. If the pricing is approved by the Joint Committee at their February meeting, the project would be funded through Capital Reserve.

RECOMMENDATION:

That the Joint Committee authorize the BAVTS Administration to proceed with securing pricing for the roofing project through the Keystone Purchasing Network (KPN). The pricing will be submitted at the Joint Committee's February meeting for their consideration.

MOTION BY: Director Faccinetto
SECOND BY: Director Dettmar
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Faccinetto, Neiman, Sinkler, Gogel, Makary, Dettmar,
Eichfeld, Schenkel - eight; Nay: none.

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J.(1.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending November 30, 2020.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

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J.(2.) HOUSE PROJECT REPORT

INFORMATION:

Mr. Lazarchak informed the Joint Committee members present that there hasn't been much work done at the house project due to instruction being fully remote. Mr. Moser, Construction Management Academy Instructor, has been working on choosing flooring, as well as kitchen and bathroom design and pricing fixtures, etc. Temporary heating has been installed to allow for work to go on during the winter months.

NEW BUSINESS

Mr. Michael Galler, Supervisor of Curriculum, reported that the school has applied for a \$65,000 Equipment Grant (this is a no-match grant). Items for the HVAC, Health Careers and Graphic Communications programs would be purchased with these funds.

Director Faccinetto inquired if any funds for CTE's were included in the recent government stimulus bill. Mr. Lazarchak responded that he did not believe any funds were specifically designated to CTE's.

The meeting adjourned at 7:11 p.m. on the motion of Director Eichfeld, seconded by Director Faccinetto, and unanimous voice vote.

Attest,



Susan M. Fahrenkopf
Joint Committee Secretary